

# Assign Multiple Evaluators and Publishers for Assignments

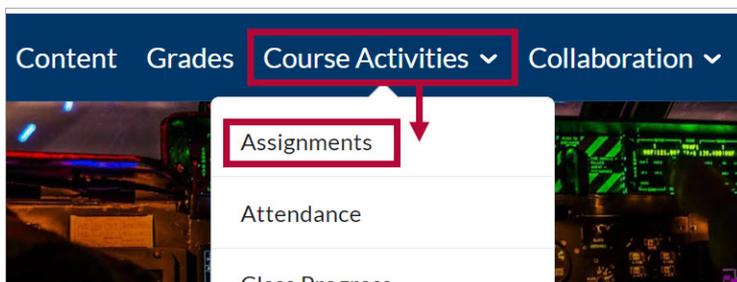
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The **Select Evaluators** feature in **Assignments** allows instructors to delegate the evaluation of student work to other instructors within a D2L course. This is particularly useful for managing large workloads and providing students with diverse feedback. In courses with *multiple* Faculty, individual students can be assigned to different faculty members for evaluation.

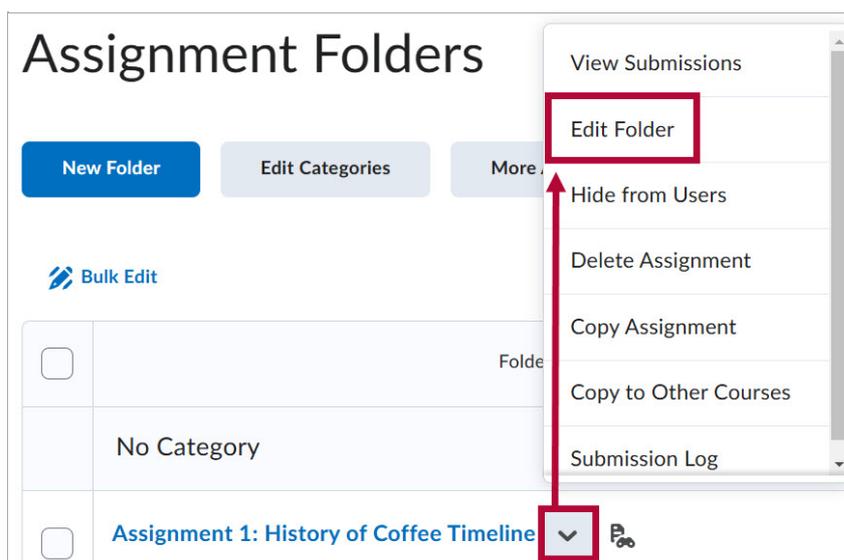
- **Evaluators** grade student submissions and provide feedback.
- **Publishers** release feedback to students and publish grades to the gradebook.
- *Publishers do not necessarily have to be Evaluators.*

## Select Evaluators for Assignments

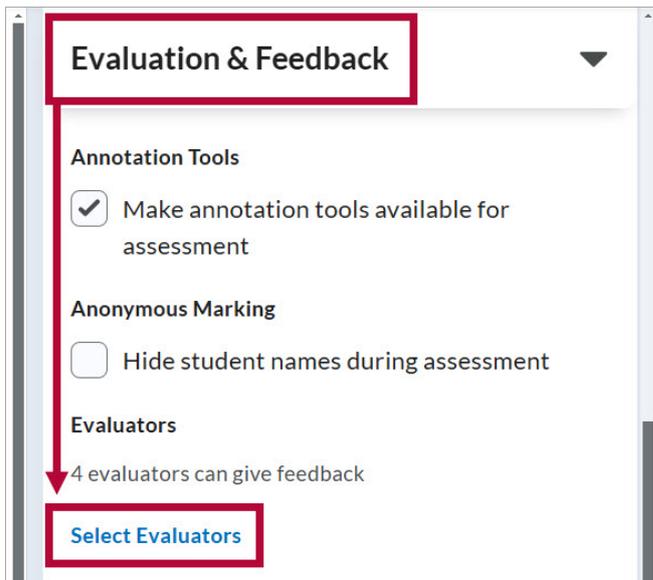
1. From the course **Navbar**, select [**Course Activities**] followed by [**Assignments**].



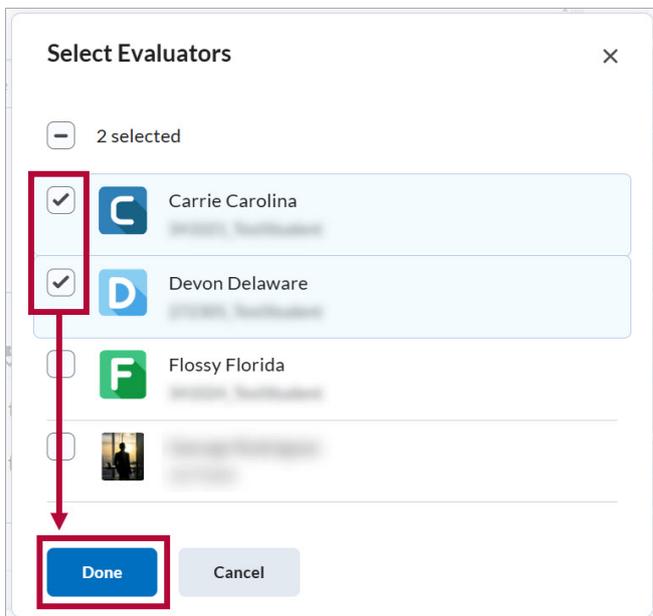
2. Click the **[down-arrow]** beside the name of the Assignment you want to assign evaluators for and select [**Edit Folder**].



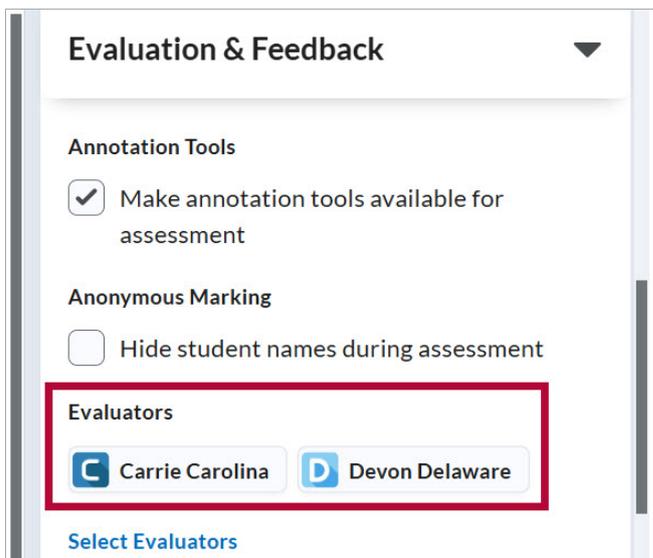
3. On the **Edit Folder** page, select [**Evaluation & Feedback**] followed by [**Select Evaluators**].



4. Select the desired evaluators for the assignment followed by **[Done]**.



5. Your selected evaluators will appear under **Evaluators** as illustrated below. Click **[Save & Close]** when finished.



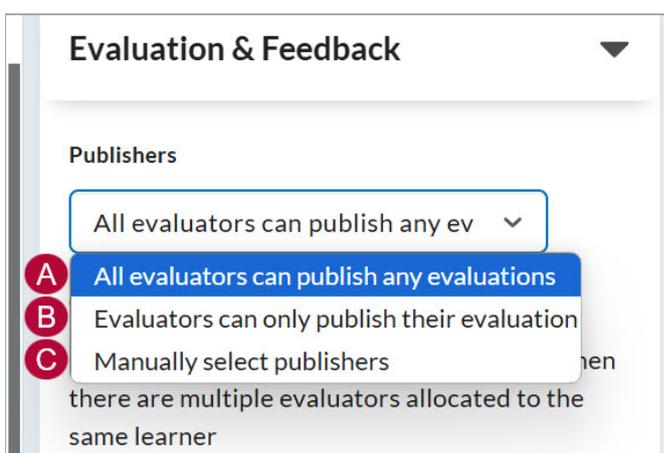
## Evaluator and Publisher Settings

After selecting evaluators for the assignment, a **Publishers** dropdown option will appear underneath which allows you to choose who can release the evaluated assignments to students.

### Publisher Options

Choose between three publisher options:

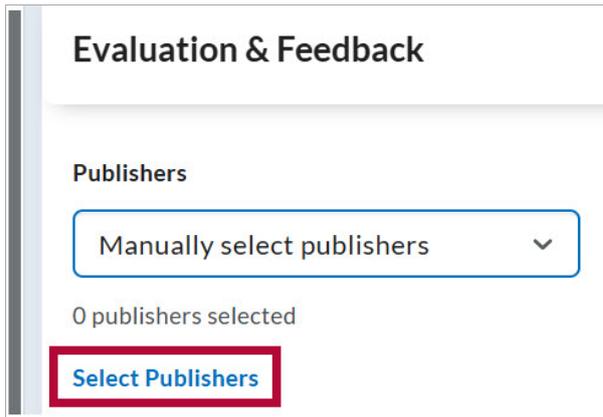
- A. **[All evaluators can publish any evaluations]**: Grants all *evaluators* the ability to publish any evaluation, including those completed by others.
- B. **[Evaluators can only publish their evaluation]**: Restricts *evaluators* to publishing only the evaluations they have been assigned.
- C. **[Manually select publishers]**: Allows you to manually select *publishers*. Any publisher can publish any evaluation.



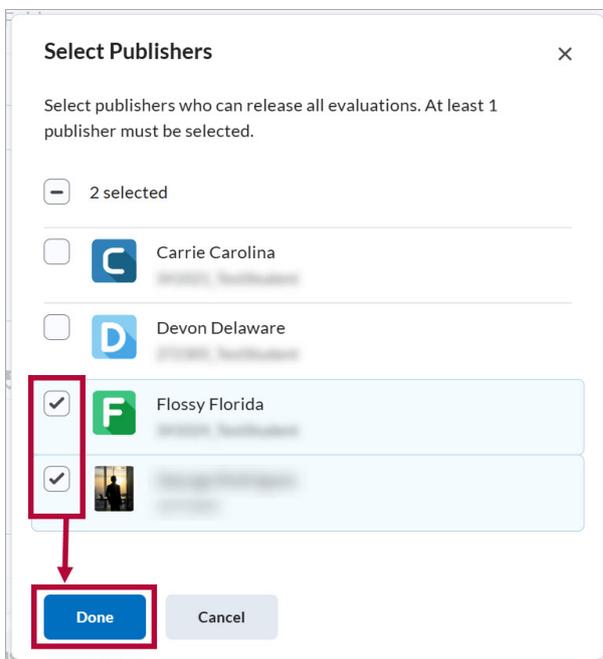
### Manually Select Publishers

When selecting **[Manually select publishers]**, an option allowing you to select publishers will appear underneath.

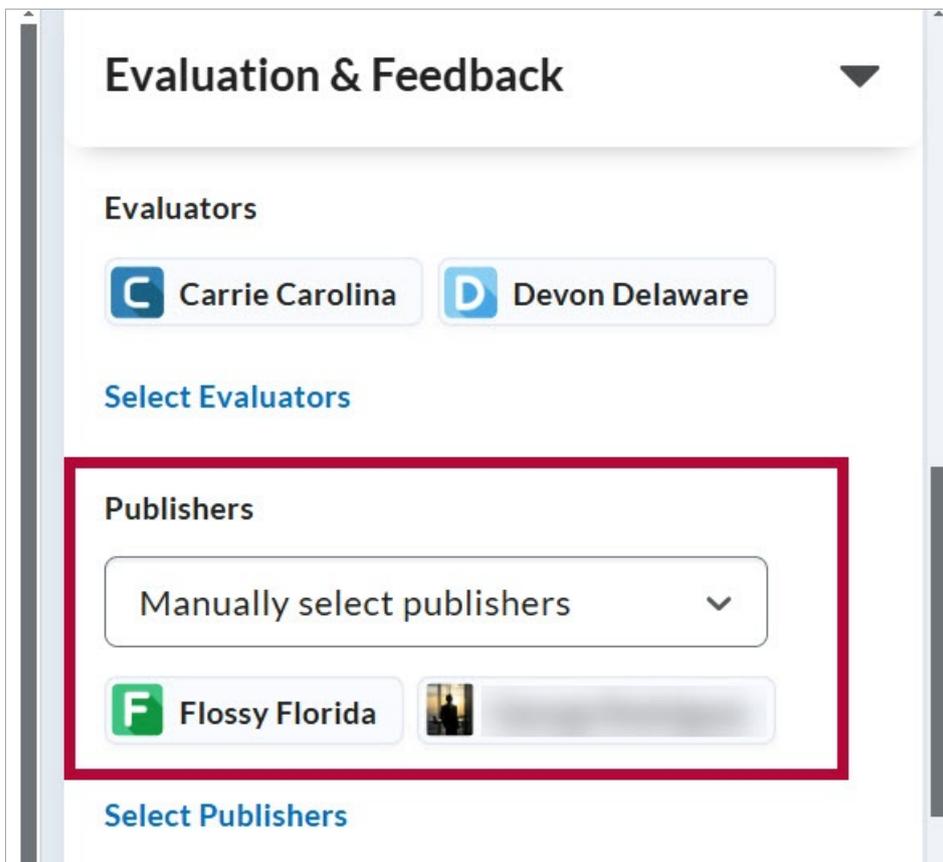
1. Click **[Select Publishers]**.



2. Select the desired **Publishers** followed by **[Done]**.



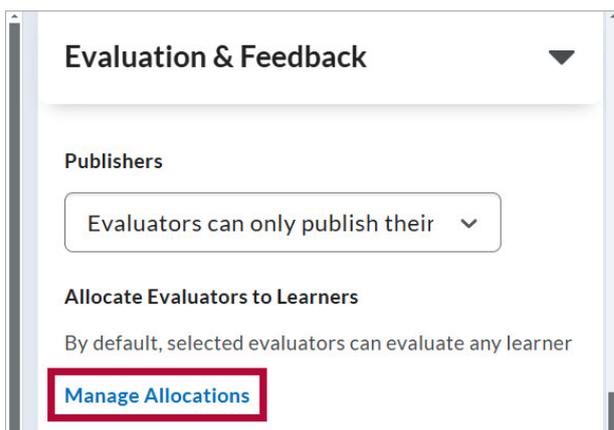
3. Your selected publishers will appear under **Publishers** as illustrated below.



## Allocate Evaluators to Students

By default, the evaluators you select can evaluate any student. However, you may also allocate evaluators to specific students.

1. Select **[Manage Allocations]**.



2. To allocate students to evaluators, you may do one of the following:
  - A. Choose between **[Allocate all evaluators to every learner]** or **[Randomly allocate 1 evaluator to every learner evenly]** from the **Default Allocation Method** dropdown and select **[Apply Allocation Method]**. When finished, select **[Done]**.

**Manage Allocations**

**Default Allocation Method**

1 a default method for how to automatically allocate evaluators to le 2 New learner enrolments will follow this default method.

Allocate all evaluators to every learner     
 Allocate all evaluators to every learner     
 Randomly allocate 1 evaluator to every learner evenly

Apply Allocation Method

Sort Learners  Clear Table Selections

Learners	Carrie Carolina	Devon Delaware
Learners per Evaluator	<input checked="" type="checkbox"/> 17 of 17 learners	<input checked="" type="checkbox"/> 17 of 17 learners
Alaska, Abby	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
California, Chris	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

3

Done Cancel

Choose an option.

B. Manually assign students to evaluators by using the **checkboxes**. When finished, select **[Done]**.

**NOTE:** Manually allocating students while having **[All evaluators can publish any evaluations]** selected will allow evaluators to publish evaluations completed by others.

**Manage Allocations**

**Default Allocation Method**

Set a default method for how to automatically allocate evaluators to learners. New learner enrolments will follow this default method.

Allocate all evaluators to every learner

**Evaluator Allocations**   Clear Table Selections

Learners	Carrie Carolina	Devon Delaware
Learners per Evaluator	<input type="checkbox"/> 8 of 17 learners	<input type="checkbox"/> 9 of 17 learners
Alaska, Abby	<input type="checkbox"/>	<input checked="" type="checkbox"/>
California, Chris	<input checked="" type="checkbox"/>	<input type="checkbox"/>

1

2

Done Cancel

Use the checkboxes to manually allocate students to evaluators.

## Coordinate Multiple Evaluators

When you have multiple evaluators allocated to the same student, choose between the following two options:

- [One shared evaluation]:** All evaluators work on the same evaluation together. Publishers release this evaluation to students.
- [Multiple individual evaluations]:** Evaluators work on their own evaluations separately. Publishers aggregate results into one final evaluation and release it to student.

## Evaluation & Feedback

### Coordinate Multiple Evaluators

Choose how the evaluation process works when there are multiple evaluators allocated to the same learner

**A**



#### One shared evaluation

All evaluators work on the same evaluation together. Publishers release this evaluation to learners.

**B**



#### Multiple individual evaluations

Evaluators work on their own evaluations separately. Publishers aggregate results into one final evaluation and release it to learners.