Create a Sandbox

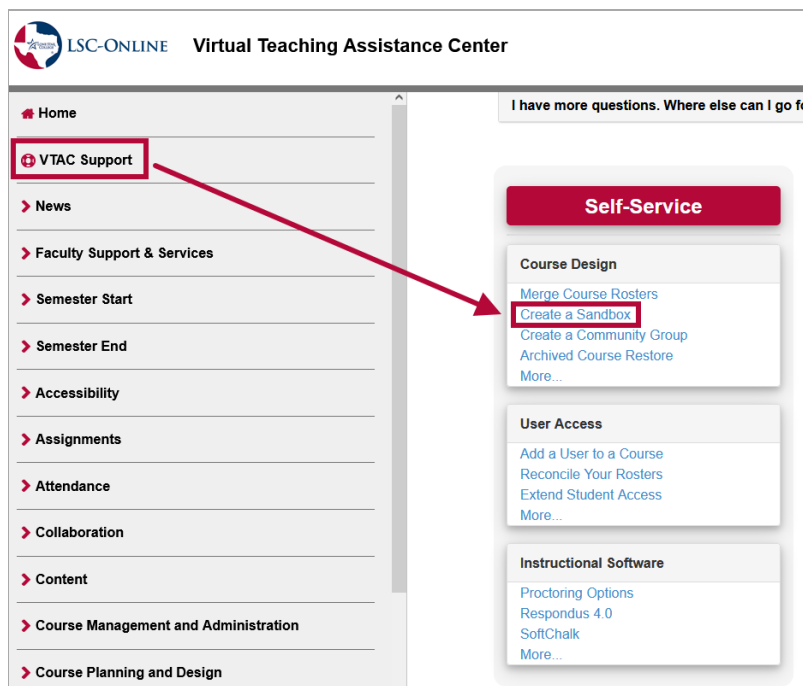Last Modified on 10/02/2024 9:41 am CDT

A **Sandbox** is an area where you can work on designing your course that is not visible to students and allows you to use a **Test Student**. Sandboxes are meant for your individual course development; other people cannot be added to your sandbox.

> **NOTE:** If you would like to share course materials, you can Create a Community Group (https://vtac.lonestar.edu/help/lfg) and add others to that group. You can also Export Course Content (https://vtac.lonestar.edu/help/export-content) to share with others.
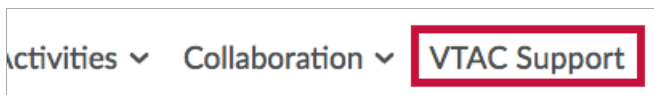
To Create a Sandbox

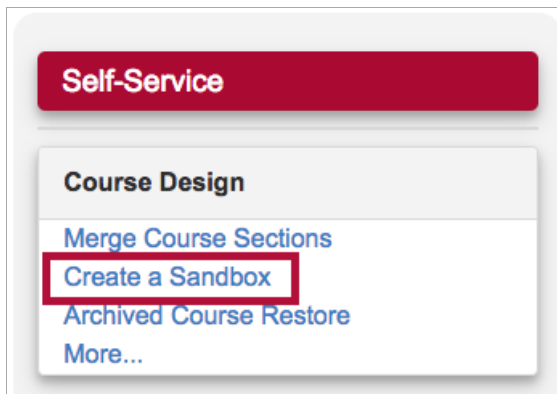1. Depending on where you are currently:

   - If you are already in the VTAC Support page, click on **[VTAC Support]**, then **[Create a Sandbox]**.

   - If you are in your D2L course, click **[VTAC Support]** on the navbar.

2. In the **Self-Service** column under **Course Design**, click **[Create a Sandbox]**.

3. Fill out the **Sandbox Request** form.

- Enter a short description (name) for your sandbox. The completed sandbox title will begin with "Sandbox: Your Name - [Short Description]" You should only enter a description that will appear after the words "Sandbox: Your Name."

- Enter a date for archiving. After this date, the system will archive the sandbox in the next round of automated archives.

4. **[Submit]** the Sandbox Request Form.

See also Using a Test Student Account to View Your Course Content (https://vtac.lonestar.edu/help/a1130).