

Reconcile Your D2L and iStar Rosters

Last Modified on 03/13/2026 3:55 pm CDT

To Access the Form: Scroll down to the red button under [Ready to fill out the form?](#).

Alternatively, you can access this form by selecting **[VTAC Self-Service Forms]** in the upper-left navigation menu, then choose the appropriate form from the list.

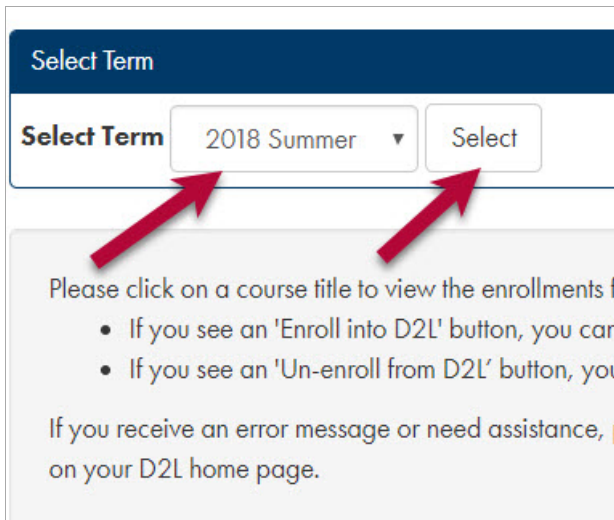
There may be times when your course's **D2L Classlist** does not accurately reflect the class roster in **iStar/MyLoneStar**. To correct the D2L Classlist you can use the **Reconcile your Rosters** form (sometimes referred to as the **Verify Brightspace Roster** form).

ALERT: Enrolling a student who has been granted **Extended Access** to your course will result in the student losing access to your course.

▶ [Show Video Demo](#)

Reconcile your Rosters

1. In the window that opens, select a **term**, then click the **[Select]** button.



The screenshot shows a form titled "Select Term". It features a dropdown menu labeled "Select Term" with "2018 Summer" selected. To the right of the dropdown is a "Select" button. Two red arrows point to the dropdown menu and the "Select" button respectively. Below the form, there is instructional text: "Please click on a course title to view the enrollments for..." followed by two bullet points: "• If you see an 'Enroll into D2L' button, you can..." and "• If you see an 'Un-enroll from D2L' button, you...". At the bottom, it says "If you receive an error message or need assistance, go to your D2L home page."

You will see any conflicts listed under **Message(s)**. The number at the end of the bar is the number of roster discrepancies.

Found 2 courses in Campus Solutions

Found 3 courses in D2L

Found 1 conflicts with section 6311 1 (10931)

Did not find section 6021 (10912) in Campus Solutions

Select

to view the enrollments for that course.

into D2L' button, you can use it to add the user to your course.

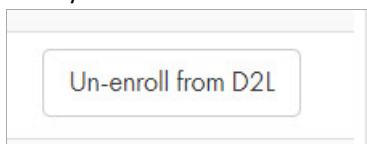
roll from D2L' button, you can use it to remove the student from your D2L

age or need assistance, please contact LSC-Online through VTAC - Live

77 - 6311 1 (10931) 1

- For each student that needs to be enrolled or unenrolled, click the **[Enroll into D2L]** or **[Un-Enroll from D2L]** button next to the student's name.

Example:



Ready to fill out the form?

Click below to get started

[Reconcile Your D2L and iStar Rosters Form](#)