Reconcile Your D2L and iStar Rosters

Access this form by selecting **[VTAC Self-Service Forms]** in the upper-left navigation menu, then choose the appropriate form from the list.

There may be times when your course's **D2L Classlist** does not accurately reflect the class roster in **iStar/MyLoneStar**. To correct the D2L Classlist you can use the **Reconcile your Rosters** form (sometimes referred to as the **Verify Brightspace Roster** form).

ALERT: Enrolling a student who has been granted **Extended Access** to your course will result in the student losing access to your course.

Show Video Walkthrough

Reconcile your Rosters

1. In the window that opens, select a **term**, then click the **[Select]** button.
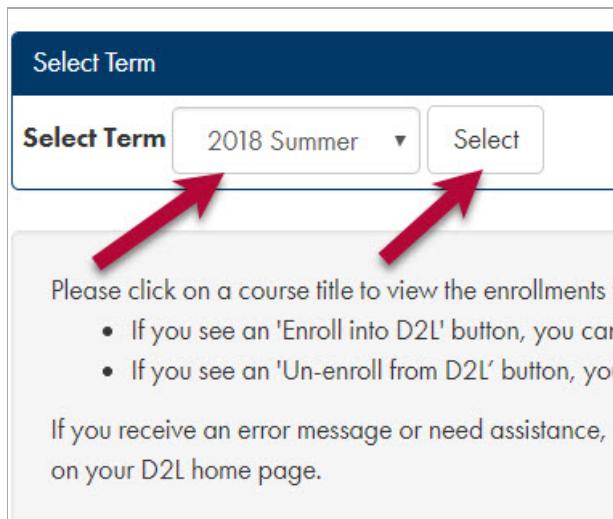
You will see any conflicts listed under **Message(s)**. The number at the end of the bar is the number of roster discrepancies.

2. For each student that needs to be enrolled or unenrolled, click the **[Enroll into D2L]** or **[Un-Enroll from D2L]** button next to the student's name.

Example:
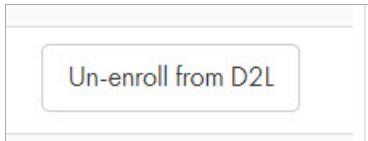
Ready to fill out the form?

Click below to get started

Reconcile Your D2L and iStar Rosters Form