

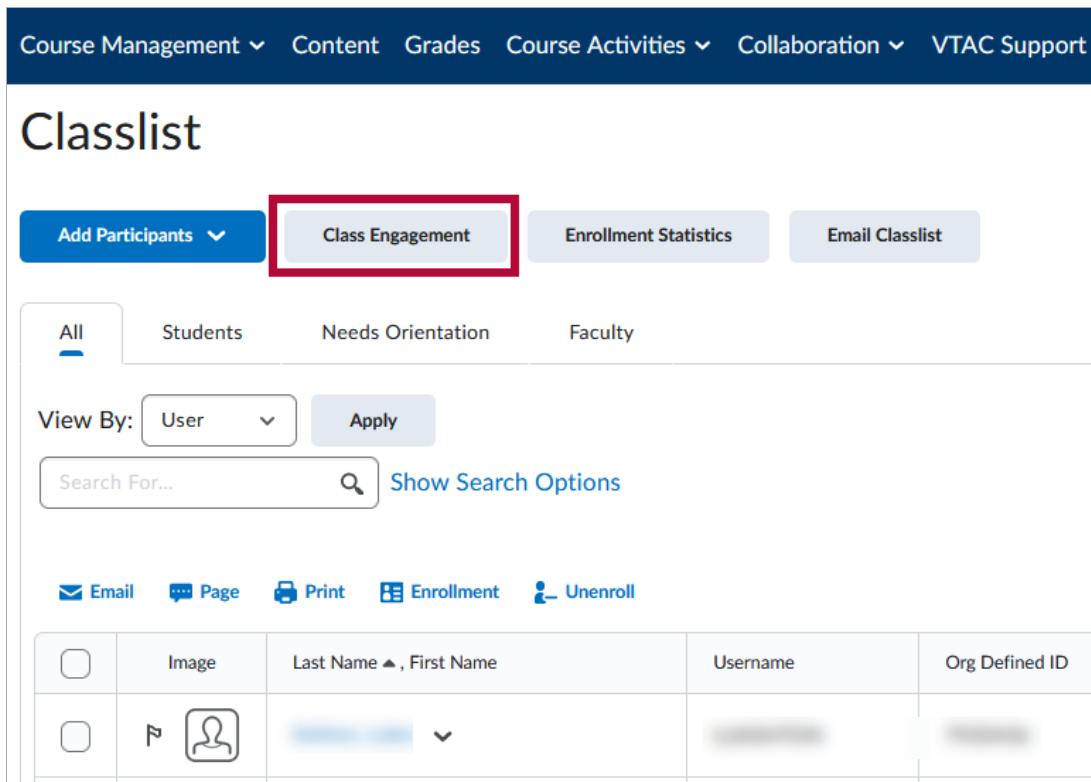
# Class Engagement Tool Overview

Last Modified on 03/11/2026 4:09 pm CDT

The **Class Engagement Tool** provides a consolidated view of activity, progress, and achievement in a course. The tool's interface contains filtering, sorting, and searching capabilities, allowing instructors to easily identify top performers and students that might be at risk.

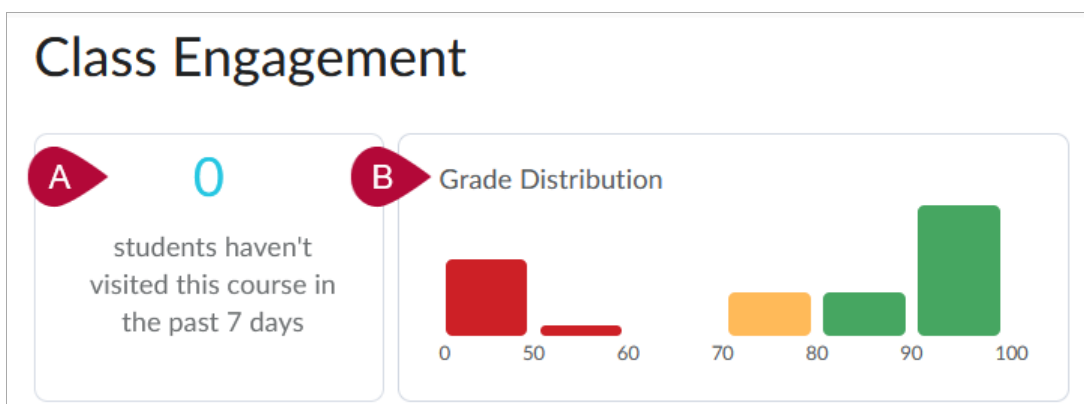
## Accessing the Class Engagement Tool

1. You can access the **Class Engagement** tool from **[Collaboration]** → **[Classlist]**.



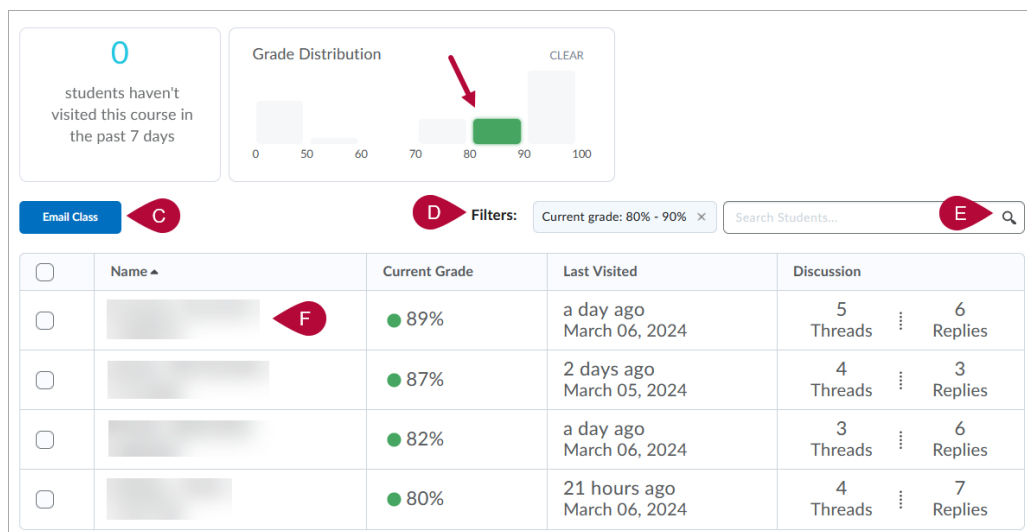
The screenshot shows the 'Classlist' interface. At the top, there is a navigation bar with 'Collaboration' selected. Below it, the 'Classlist' title is displayed. A row of four buttons is shown: 'Add Participants', 'Class Engagement' (highlighted with a red box), 'Enrollment Statistics', and 'Email Classlist'. Below these buttons are tabs for 'All', 'Students', 'Needs Orientation', and 'Faculty'. A 'View By' dropdown is set to 'User' with an 'Apply' button. A search bar is present with a 'Show Search Options' link. At the bottom, there are icons for 'Email', 'Page', 'Print', 'Enrollment', and 'Unenroll'. A table header is visible with columns: 'Image', 'Last Name ▲, First Name', 'Username', and 'Org Defined ID'.

2. The tiles are listed below according to the letters labeled:



- A. **To alert instructors about low class engagement**, a notification tile indicates the number of students who have not visited the course in the last 7 days. Clicking the tile filters the class list to display the learners who have not accessed the course during this period of time.

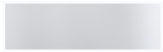
- B. **To view course progress at a glance**, a bar chart tile displays the grade distribution within the course, with each bar representing a grade range. **Clicking a bar** filters the class list to display the students in that grade range. Click **[Clear]** to dismiss the filter.



- C. **To Email the Class** - Instructors can contact the entire class by clicking **[Email Class]**, or specific students by clicking **[Email selected]** once the checkbox next to their names are checked.

**NOTE:** When you send emails to the entire class or selected students, the **To field** in the **Compose New Message** dialog box automatically populates with email addresses that are registered in D2L. **You cannot send emails to unregistered email addresses that you manually add in the To field.**

- D. **Filters - Clicking a range** in the grade distribution tile above displays the **Current grade filter** with the specified grade range. Instructors can dismiss an active filter they are no longer interested in by clicking **[X]** in the filter. If multiple, discontinuous grade ranges are selected in the grade distribution tile, the **Current grade filter** displays without a grade range.
- E. **Search Bar** - Use the search bar to filter the class list by student name. You can type a **Name**, **User Name**, or **student ID number**.
- F. **Progress Summary** - Clicking a student's name displays the **Progress Summary** in the **Class Progress** tool, which provides detailed information about course progress using tracking indicators such as objectives, quizzes, surveys, and login history. Please refer to [View Class Progress \(https://vtac.lonestar.edu/help/view-class-progress\)](https://vtac.lonestar.edu/help/view-class-progress) for more details for this page.



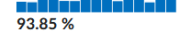
2024 Spring

93.85 %

# Progress Summary

## Grades

Current Grade	Maximum Final	Minimum Final
93.85 %	100 %	38.6 %



Grades Received: 19



## Objectives

Learning Objectives Passed  
0 % (0/0)

In Progress: 0



Passed: 0



Needs Remediation: 0



- Summary
- Grades
- Objectives
- Content
- Discussions
- Assignments
- Quizzes
- Checklist
- Surveys
- Course Access
- System Login History
- System Access History