Use Classlist

Last Modified on 05/16/2025 10:43 am CDT

Access the Classlist

Classlist is the place to view your complete course roster in D2L. You can email students and set quiz accommodations.

• Click on the [Collaboration] menu, then click [Classlist].



Add or Remove Students

If the Classlist does not match your **myLonestar (iStar) Roster**, use the **<u>Reconcile Your D2L</u> and iStar Rosters** (https://vtac.lonestar.edu/help/a008) tool to correct it.

View by Sections or Groups

1. To view a specific **class section** or **group**, click in the **View By** dropdown list, select **[Sections]** or **[Groups]**, and click the **[Apply]** button.

Classlist							
Enrollment Statistics		Email Classlist					
All	Students	Needs Orientation Faculty					
View E	By: User	Apply					
Searc	th F User Groups	Show Search Options					
🔽 En	Sections	en Print					
	Image	Name 🔺					

2. Then in the Sections or Groups dropdown list, select the [Section Name] or [Group

Name] of the section/group which you would like to view, then click [Apply] again.

Classlist						🖶 Prin
Enrollment Statistics	Email Class	list				
All Studen	ts Needs Ori	entation Faculty				
View By: Section	Sections:	EDUC-1300 8901 14A	Learning Frame	work: 1st Year Exp	perieı 🗸 App	ly
Search For Q Sl		All Sections EDUC-1300 8901 14A Le	arning Framewo	rk: 1st Year Experi	ence	
🔀 Email 🛛 💬 Paj	ge 🔒 Print					
Image	Name 🔺			Username	Org Defined ID	Role

Email

It is recommended to email students using the Classlist. Instructions are found in <u>Send Email</u> <u>from the Classlist (https://vtac.lonestar.edu/help/send-email-classlist)</u>.

Set Accommodations

If you receive an accommodation letter for a student, you can adjust in the Classlist the student's time for all quizzes and the ability to bypass right-click restrictions in quizzes.

Show Video Walkthrough

1. Use the [dropdown arrow] next to the student's name and click [Edit Accommodations].



2. Select the accommodation options. Time Limit modifications can be applied in terms of

Quiz Time Multipliers (for example, 1.5x quiz time) or **Extra Time** (for example, an additional 30 minutes) on every quiz in a course. Click **[Save]** when you are done.

Edit Accommodations	×
Dora Explorer	
Quizzes 🗸	1
Timing	
Modify Time Limit	
Multiplier of original quiz time	
1.5 times	
Extra time	0
O 30 minute(s)	
	0
Save	1.

3. Once granted, these accommodations apply to all quiz activities in a course for that learner and a symbol indicating accommodations are set for that student appears beside their name.

View By	View By: User ~ Apply						
Search	Search For Q Show Search Options						
🔀 Ema	ail 💬 Page	🖶 Print					
	Image	Last Name 🔺 , First Name	Username	Org De			
	A 4		1786.4024				
	A 4	~ * * ←	11/10/01				
	2 4	· · · · ·					
	R (1)	~	100.7128027				
		Transf. The second					

NOTE: Quiz-specific special access can overwrite an accommodation for any user on a quizby-quiz basis. When you overwrite an accommodation and then click **[Save]**, a warning describing the impact of overwriting the accommodation appears.