## How to Convert a Webex Recording Link into a YuJa Video Link

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To convert your Webex videos into YuJa video links, the process is as follows:

- 1) **Download** your videos from Webex.
- 2) **Upload** your videos to YuJa.
- 3) **Link** your YuJa videos into your D2L Content Module.

## **Download Videos from Webex**

1. Go to <u>lonestar.webex.com (https://lonestar.webex.com)</u> and select **[Sign in]** to sign into your account. The button will be in the **upper-right** corner of the page.

English Download	🗙 Sign in 🗸

2. Select **[Recordings]** on the left, check the boxes of the videos you wish to download, then select **[Download]**.

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3. On the popup window, select [Download].



4. **[Save]** the video to a known location. You may have to repeat this step for multiple videos.

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## **Upload Videos to YuJa**

Now that you have your videos downloaded from Webex, the next step is to upload the file to your **YuJa Media Library**.

1. From the Course NavBar, select [Course Activities] followed by [YuJa Video Platform].



2. From your Yuja Media Library, select [Upload] near the top of the page.



- 3. In the Add Media window. you may either:
  - A. **Drag and Drop** your file into the dashed box.
  - B. Select [Browse] and manually navigate to your video's location and select it for upload.

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4. A progress bar will appear in the lower-right corner of the page while the video is uploading to YuJa.



5. Your video will take a moment to fully process but can still be linked in D2L while it is processing.



## Link the YuJa video into your D2L Content module

Follow the steps in the <u>Add YuJa Video to Content Modules (https://vtac.lonestar.edu/help/add-yuJa-video-to-content)</u> article to finish the linking process.