

# Search in YuJa Using Filter by Location

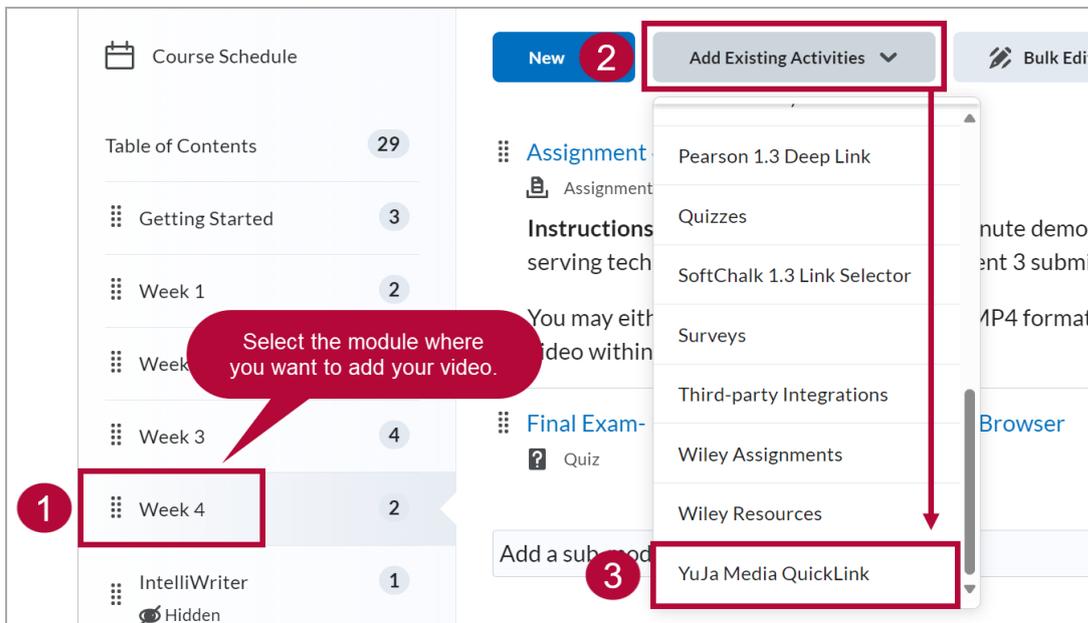
Last Modified on 03/17/2025 1:38 pm CDT

The **Filter by Location** option will allow you to narrow down your search results when searching for a particular video to add from your YuJa Media Library to the Content area.

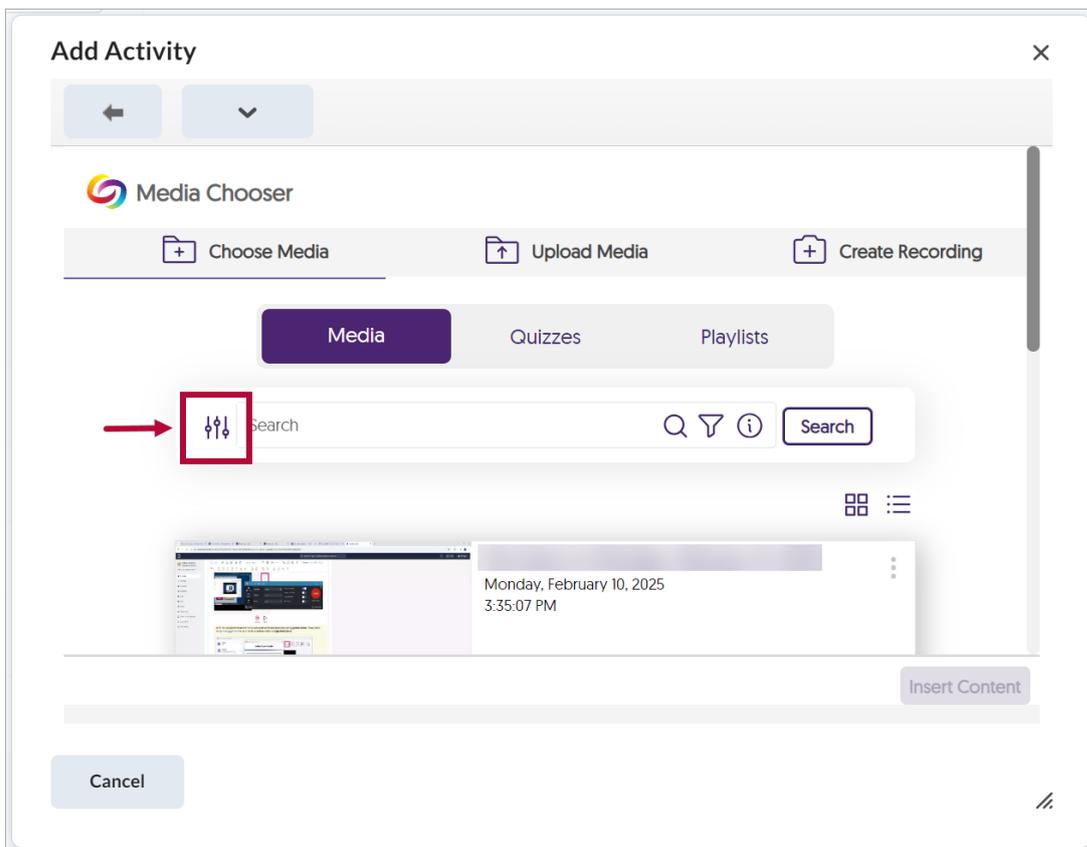
1. Select **[Content]** on the Course **Navbar**.



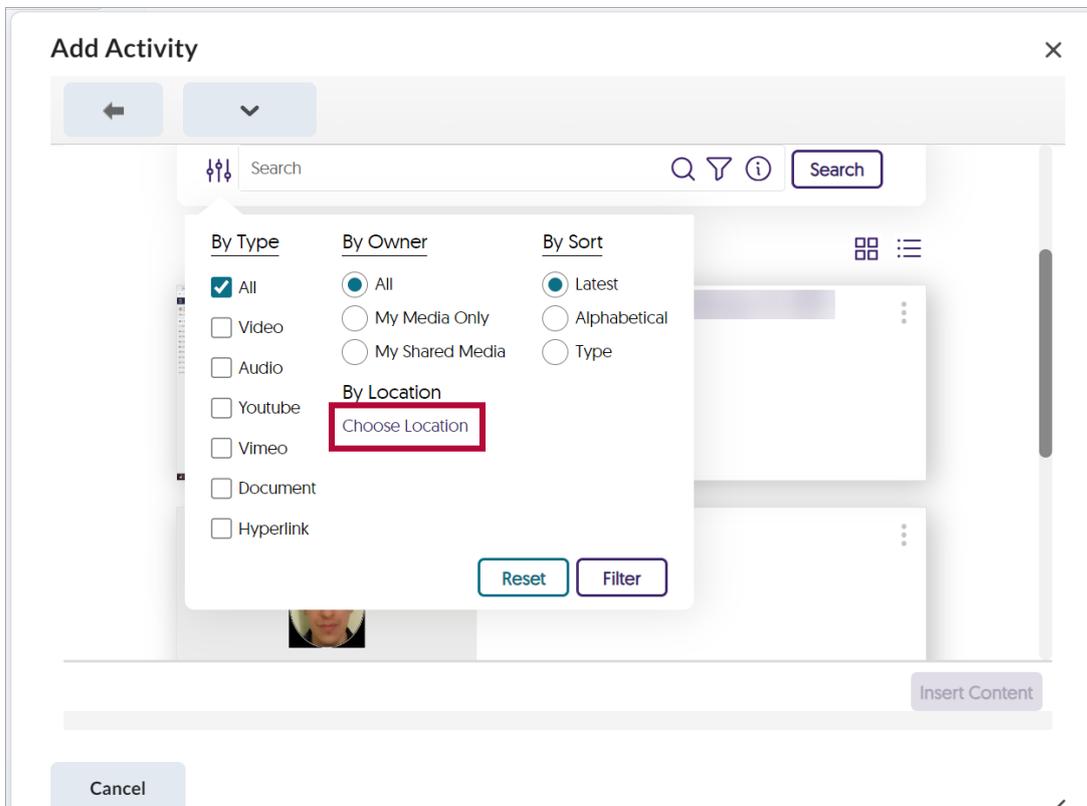
2. Select the module where you want to add your YuJa video. Then select **[Add Existing Activities]** followed by **[YuJa Media Quicklink]**.



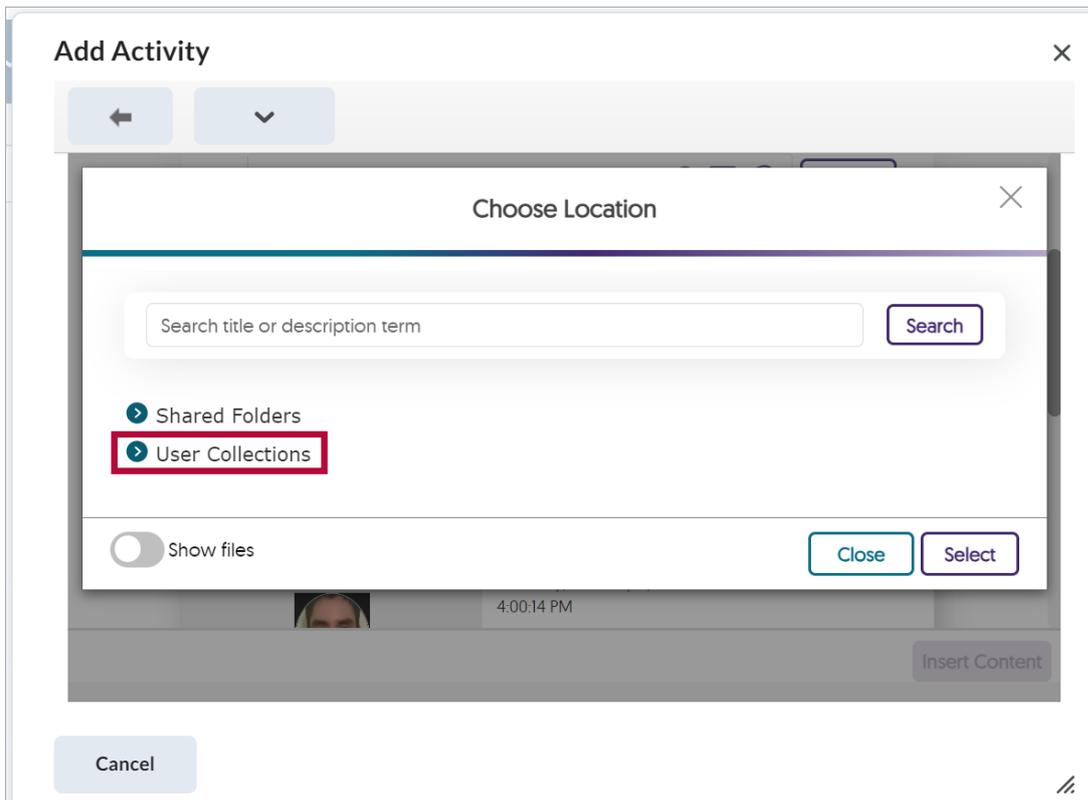
3. From the Media Chooser window, select the **Filter Icon**.



4. Under **Filter by Location**, select **[Choose Location]**.

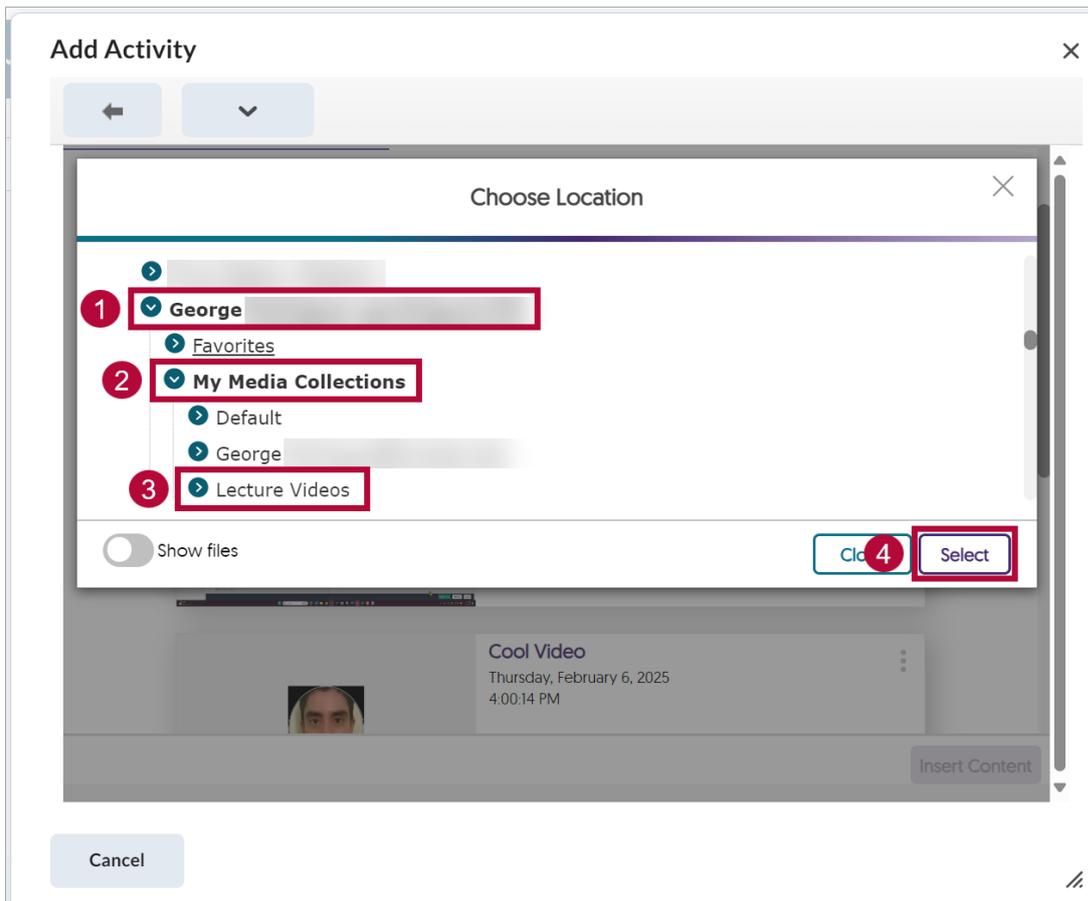


5. Select **[User Collections]**.

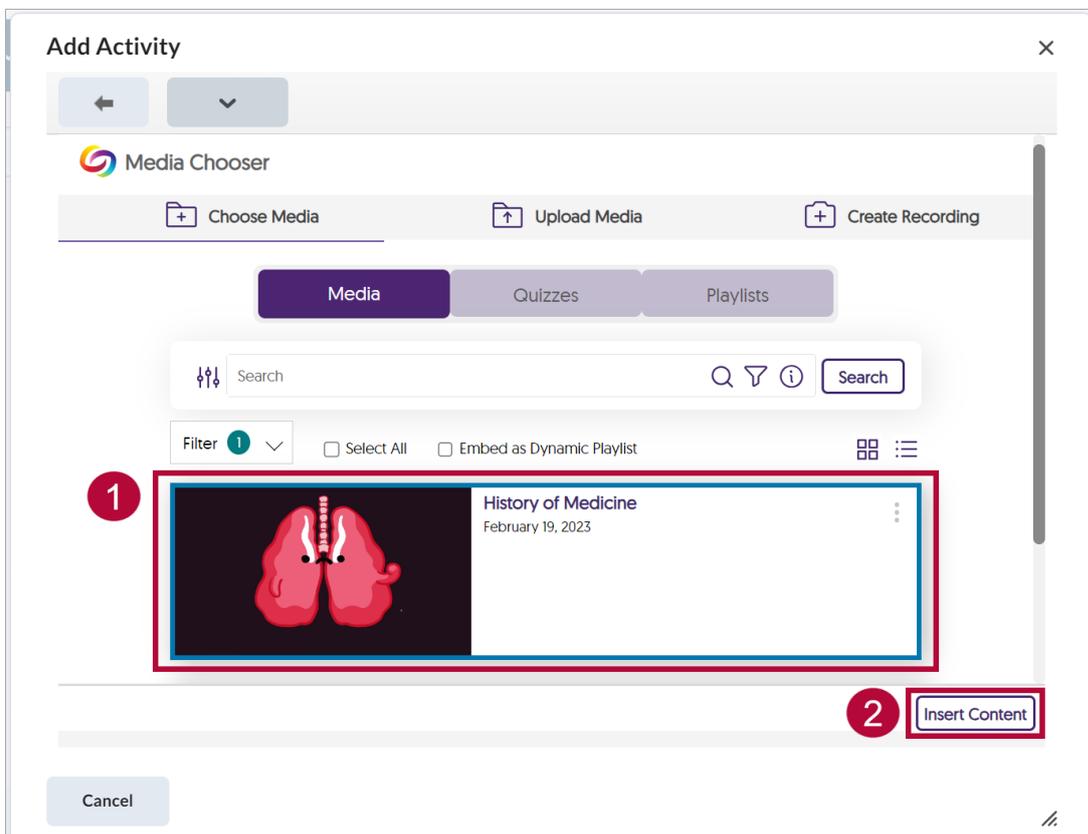


6. Select the folder containing your **Name**, followed by **[My Media Collections]**, and the **Destination Folder** which contains the video you want to add. Then click **[Select]**.

**NOTE:** Click **[Show Files]** to see the names of the videos contained in each folder.



7. You will now see the videos located in the folder you selected. Select the video you want to add followed by **[Insert Content]**.



**NOTE:** To remove your filters, select **[Filter]** then click the **[X]** next to the path of your folder.

The screenshot displays the 'Media Chooser' interface. At the top, there are three tabs: 'Choose Media', 'Upload Media', and 'Create Recording'. Below these are three main categories: 'Media', 'Quizzes', and 'Playlists'. A search bar is located below the categories, with a search button. Below the search bar, there is a 'Filter' button with a red circle '1' next to it. To the right of the 'Filter' button are two checkboxes: 'Select All' and 'Embed as Dynamic Playlist'. Below the filter section, a folder path is shown: 'Lone Star College\User Collections\''. A red circle '2' is next to the folder name, and a red box highlights an 'X' icon next to the folder name, indicating the removal of the filter. Below the folder path, a video thumbnail is visible with the title 'History of Medicine' and the date 'February 19, 2023'. At the bottom right of the interface, there is an 'Insert Content' button.