

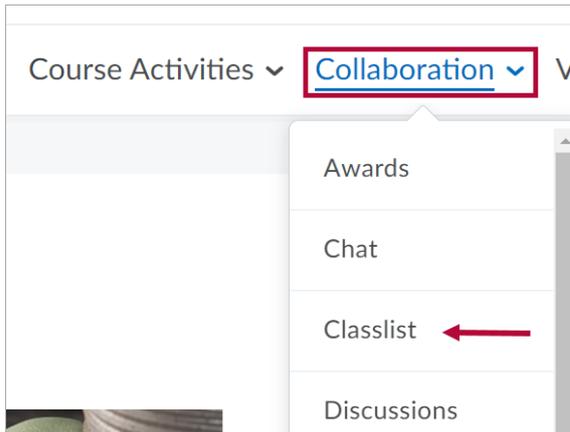
# Use Classlist

Last Modified on 04/25/2026 3:04 pm CDT

## Access the Classlist

**Classlist** is the place to view your complete course roster in D2L. You can email students and set quiz accommodations.

- Click on the **[Collaboration]** menu, then click **[Classlist]**.

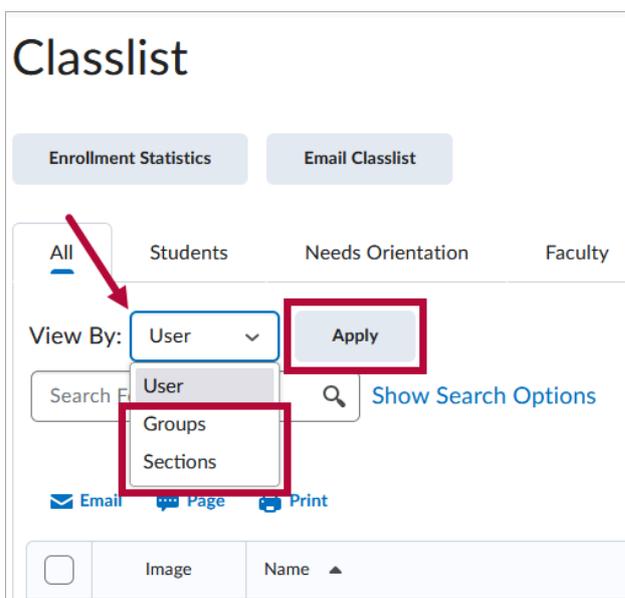


## Add or Remove Students

If the Classlist does not match your **myLonestar (iStar) Roster**, use the [Reconcile Your D2L and iStar Rosters](https://vtac.lonestar.edu/help/a008) (<https://vtac.lonestar.edu/help/a008>) tool to correct it.

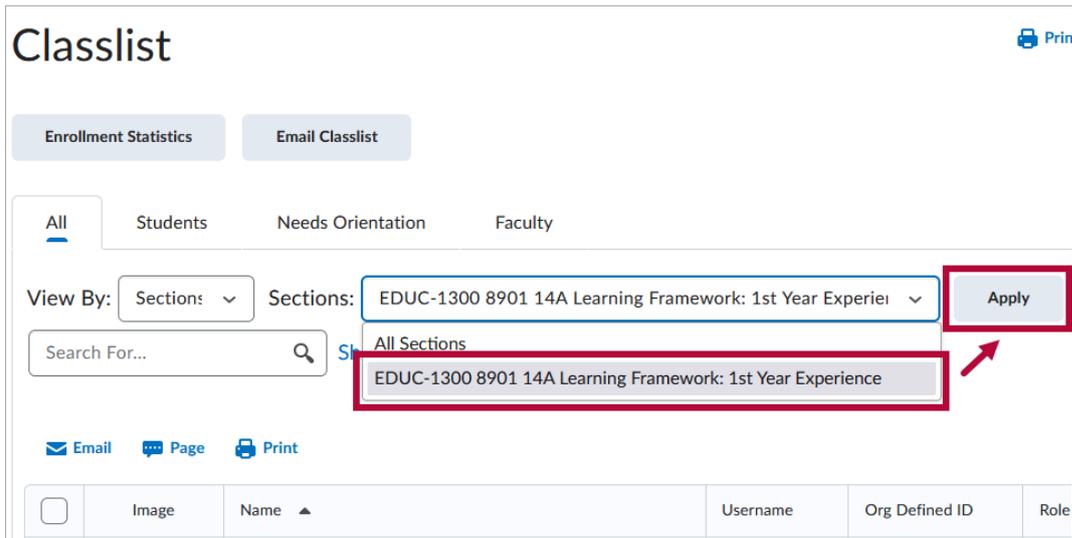
## View by Sections or Groups

1. To view a specific **class section** or **group**, click in the **View By** dropdown list, select **[Sections]** or **[Groups]**, and click the **[Apply]** button.



2. Then in the **Sections** or **Groups** dropdown list, select the **[Section Name]** or **[Group]**

**Name]** of the section/group which you would like to view, then click **[Apply]** again.



## Email

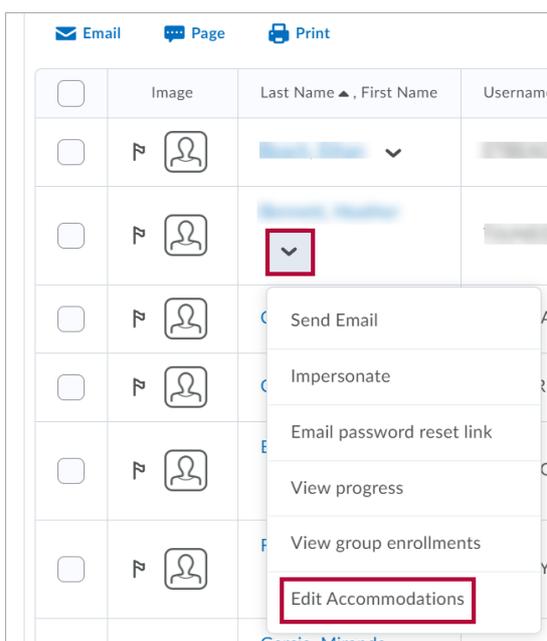
It is recommended to email students using the Classlist. Instructions are found in [Send Email from the Classlist](https://vtac.lonestar.edu/help/send-email-classlist) (<https://vtac.lonestar.edu/help/send-email-classlist>).

## Set Accommodations

If you receive an accommodation letter for a student, you can adjust in the Classlist the student's time for all quizzes and the ability to bypass right-click restrictions in quizzes.



1. Use the **[dropdown arrow]** next to the student's name and click **[Edit Accommodations]**.



2. Select the accommodation options. **Time Limit** modifications can be applied in terms of

**Quiz Time Multipliers** (for example, 1.5x quiz time) or **Extra Time** (for example, an additional 30 minutes) on every quiz in a course. Click **[Save]** when you are done.

Edit Accommodations

Dora Explorer

Quizzes ▾

Timing

Modify Time Limit

Multiplier of original quiz time

1.5 times

Extra time

30 minute(s)

Save Cancel

- Once granted, these accommodations apply to all quiz activities in a course for that learner and a symbol indicating accommodations are set for that student appears beside their name.

View By: User ▾ Apply

Search For... 🔍 Show Search Options

Email Page Print

<input type="checkbox"/>	Image	Last Name ▲, First Name	Username	Org De
<input type="checkbox"/>	👤	[Redacted]	[Redacted]	[Redacted]
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**NOTE:** Quiz-specific special access can overwrite an accommodation for any user on a quiz-by-quiz basis. When you overwrite an accommodation and then click **[Save]**, a warning describing the impact of overwriting the accommodation appears.