

Use Video Note

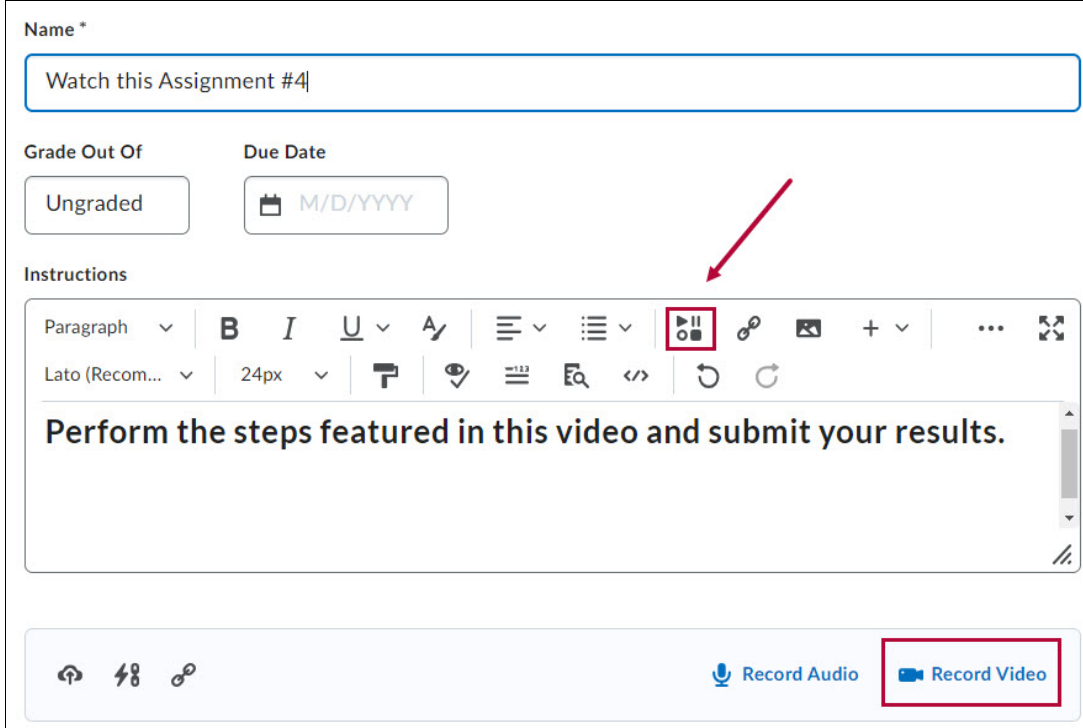
Last Modified on 04/25/2026 11:27 am CDT

NOTE: We recommend using the **YuJa Video Platform** for all video content creation in D2L. Visit the [YuJa Lumina Article \(https://vtac.lonestar.edu/help/yuja\)](https://vtac.lonestar.edu/help/yuja) for more info.

Video Notes are available in any tool with an HTML editor. You can add videos to assignment instructions or as downloadable files, discussion posts, emails, etc. The method varies slightly depending on the course tool you are using but the basic steps are similar. For this document, we are adding an instructional video for the students to watch in the instructions of an assignment.

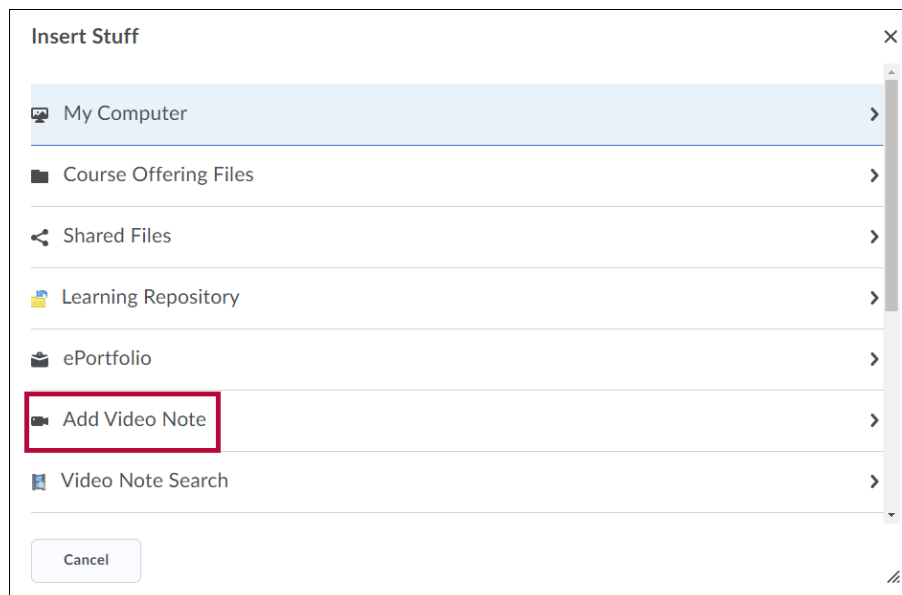
Using Insert Stuff

1. In the **HTML Editor**, click the **[Insert Stuff]** icon. Alternatively, use the **[Record Video]** button to create your video as a downloadable file attachment to the assignment.

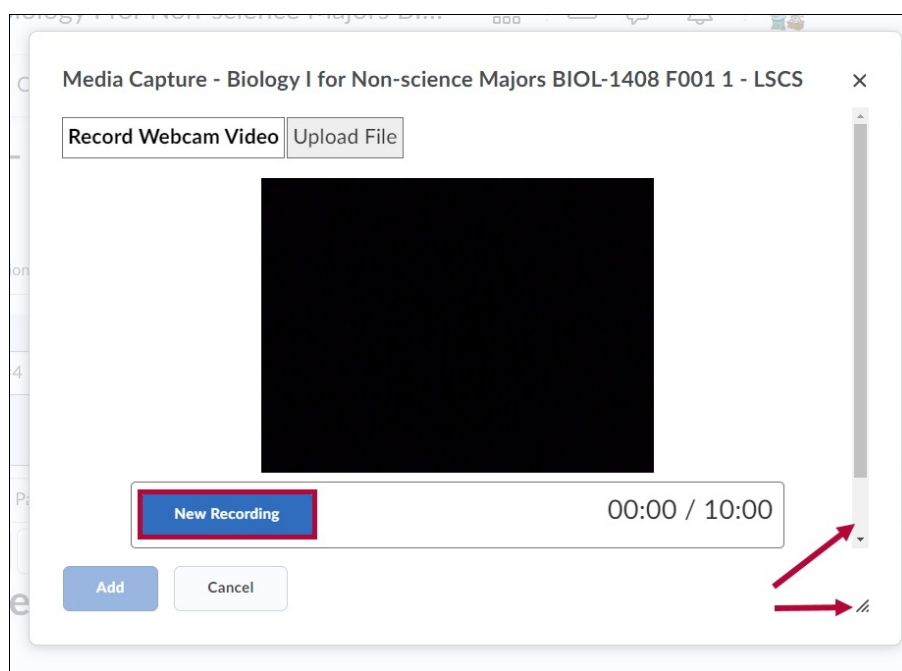


The screenshot displays the HTML Editor interface. At the top, there is a 'Name' field containing 'Watch this Assignment #4'. Below this are 'Grade Out Of' (set to 'Ungraded') and 'Due Date' (set to 'M/D/YYYY'). The main area is the 'Instructions' editor, which includes a rich text toolbar. The 'Insert Stuff' icon, represented by a play button and a document icon, is highlighted with a red box and a red arrow. Below the toolbar, the text 'Perform the steps featured in this video and submit your results.' is visible. At the bottom of the editor, there are icons for undo, redo, and refresh, along with 'Record Audio' and 'Record Video' buttons. The 'Record Video' button is highlighted with a red box.

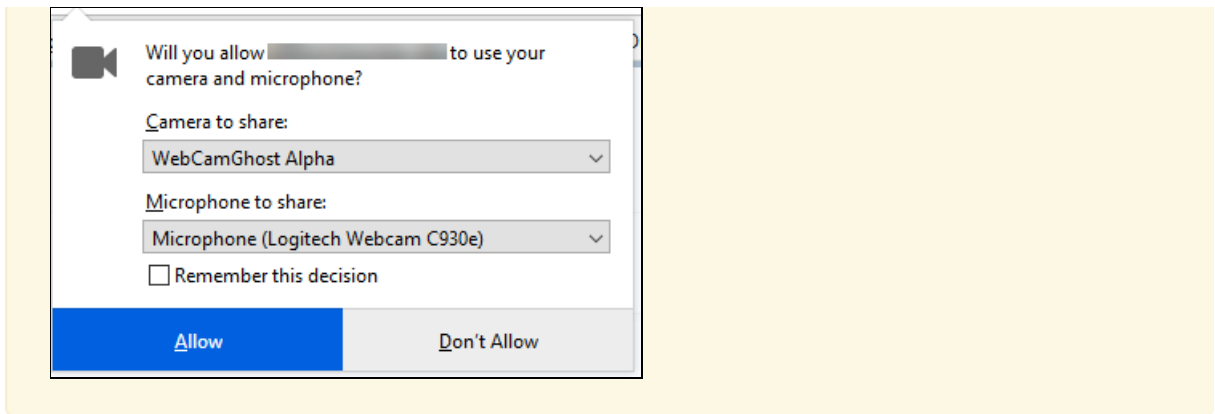
2. Click **[Add Video Note]**.



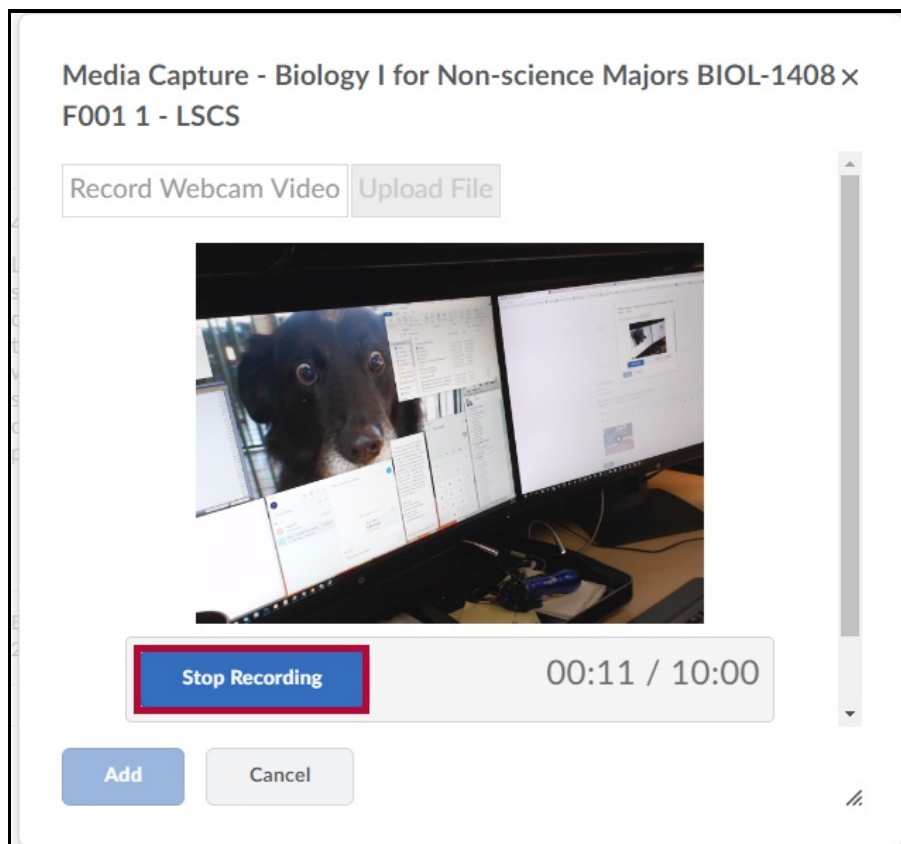
3. Click **[New Recording]** to begin recording your video. If you do not see the **[New Recording]** button use the scroll bar and resize marker until you see New Recording.



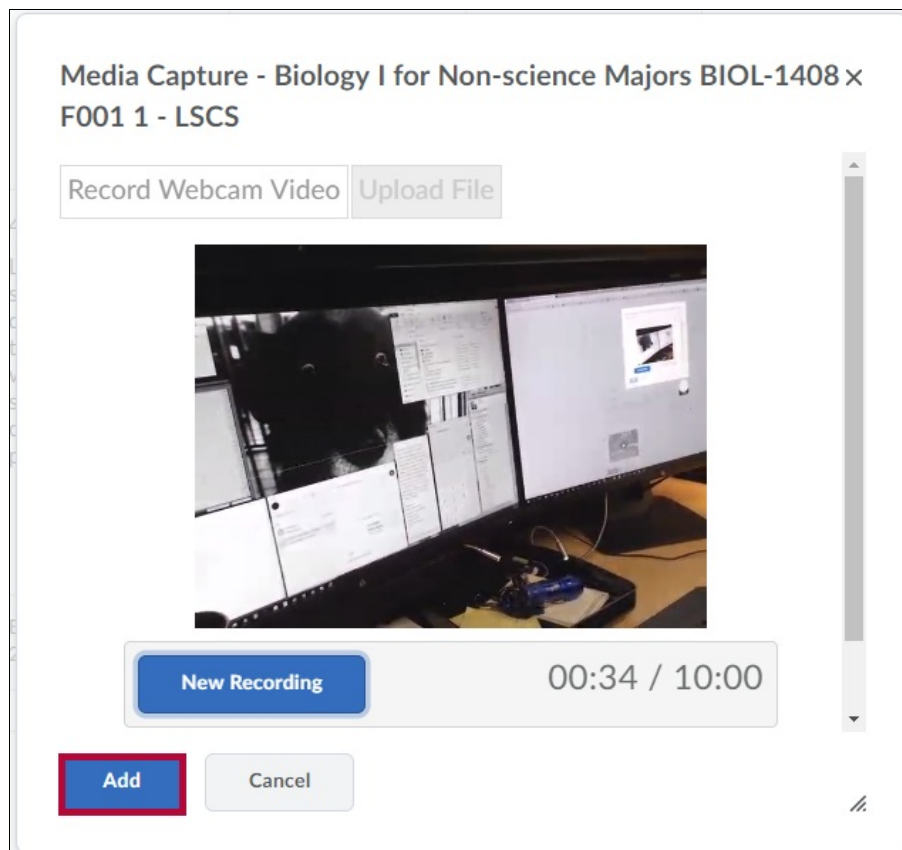
NOTE: If you cannot begin recording a popup window may be asking if you want to allow D2L to use your camera and microphone. Make sure to choose the correct hardware if there is a choice. The list will vary based on your hardware and software.



4. The timer starts once you click **[New Recording]**, the video note can be up to 30 minutes long. Click **[Stop Recording]** when finished.



5. To re-record your note, click **[New Recording]**. If you are satisfied with your recording, click **[Add]**.



6. If you are satisfied with your recording, enter a title and description of your video note. Click **[Next]**.

NOTE: The **[Automatically generate captions from audio]** option is **only available when creating a new video**. If you wish to add captions to a video that has already been created, you need to import the video into **YuJa**, then request Auto-Caption from there. Please refer to the YuJa article on [Request Auto-Captioning \(https://support.yuja.com/hc/en-us/articles/360043421473-Requesting-Auto-Captions\)](https://support.yuja.com/hc/en-us/articles/360043421473-Requesting-Auto-Captions) for more details.

Insert Stuff
Add Video Note

Enter a video note description. A description is useful to users who are unable to view the video. You may also modify the title of the recording.

Title

Description

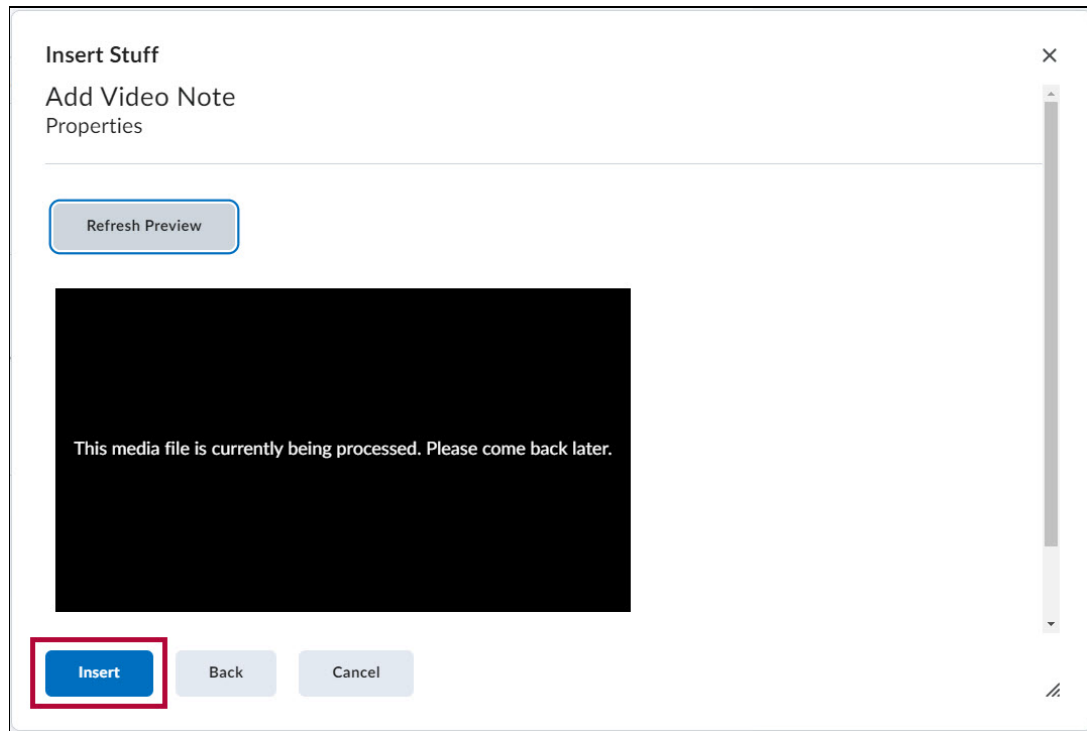
Audio Language

Automatically generate captions from audio

NOTE: If you are unable to record using Video Note, you can create a video file in other

software and use **[Add a File]** to upload your video.

7. Click **[Insert]** to insert the file into the HTML editor or use the **[Back]** button to return to the previous page if you wish to re-record your video. You can preview the video note before you insert it but you may have to refresh the screen first using the **[Refresh Preview]** button.



8. Your video is now embedded in the instructions of the assignment.

Name*

Watch this Assignment #4

Grade Out Of: Ungraded


Due Date: M/D/YYYY

Instructions

Paragraph | **B** | *I* | U | ~~A~~ | [List] | [List] | [Link] | [Image] | + | ... | [Fullscreen]

Lato (Recom...) | 24px | [Text] | [Image] | [List] | [Image] | [Code] | [Undo] | [Redo]

Perform the steps featured in this video and submit your results.



[Share] [Link] [Embed]

[Record Audio](#) [Record Video](#)

9. Complete set up of the remainder of the assignment, discussion topic, or quiz.