Visibility and Completion Options in Content Modules

Last Modified on 11/09/2026 10:59 am CST

Modules and topics have the ability to be hidden or made visible. Additionally, Faculty can adjust how users track their completion of modules and topics in D2L.

Show Video Walkthrough

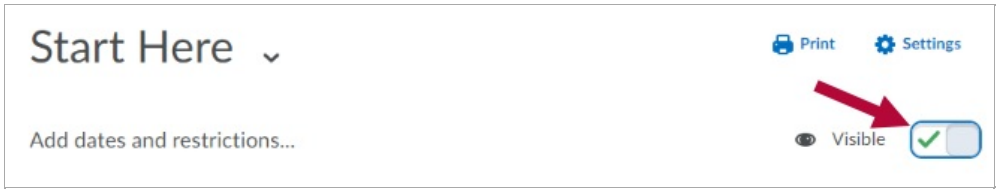
Adjust Visibility of Modules and Sub-Modules

1. From **[Content]**, click the name of the module you want to hide or make visible.

2. Click the **[Eye]** icon in the upper right side of the screen.



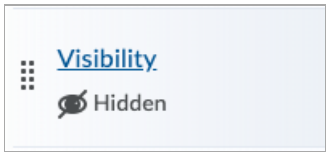
3. A **[Toggle]** will appear showing a green **Checkmark**.



4. Click the **[Toggle]**, and the **Checkmark** will disappear. You will also see the label **Hidden** and the eye will have a slash through it.



5. Hidden modules will also be indicated in the **Table of Contents**.

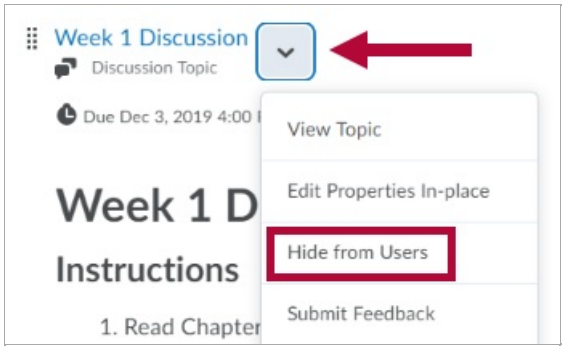


Adjust Visibility of Content Topics

1. Click into the module.

2. Click the **[dropdown arrow]** beside the content topic you want to hide/make visible.

3. Select **[Hide from Users]** or **[Make Visible to Users]**.



4. The **[Eye]** icon will appear to the right of the content topic, indicating the topic's visibility. You can click this icon to turn the visibility on and off.

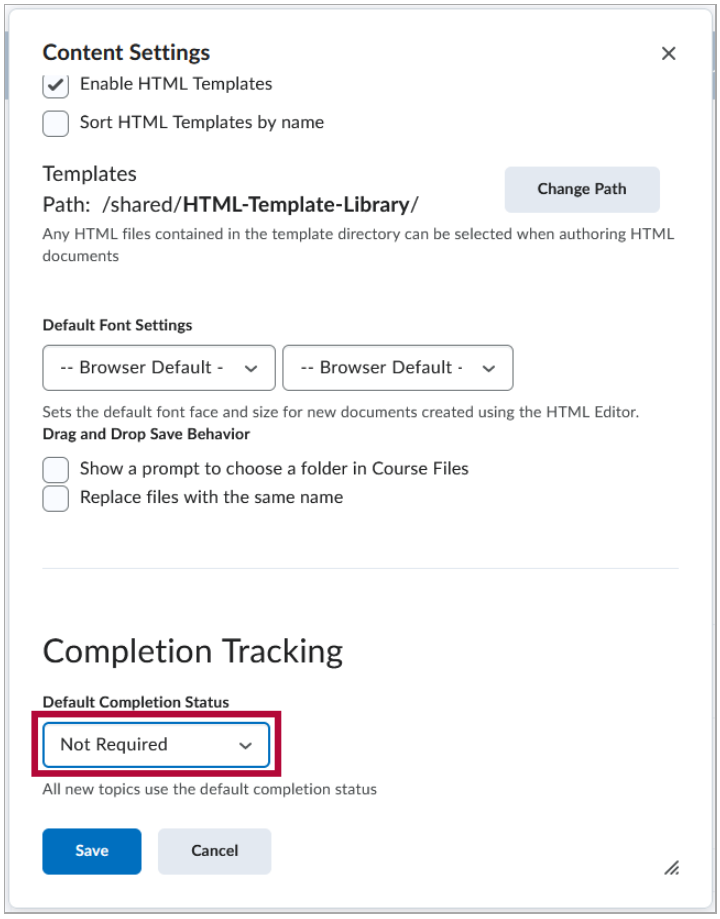


Adjust Completion Tracking of Content Topics

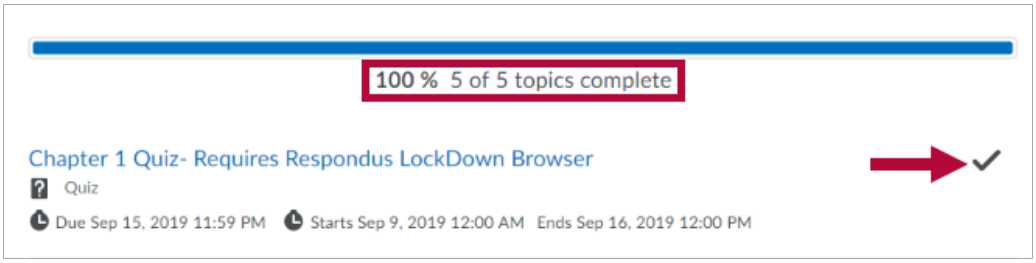
1. From **[Content]**, click the **[Settings]** icon on the upper right side of the screen.



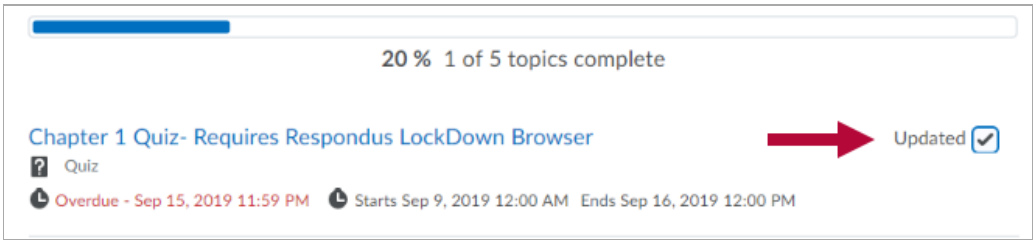
2. Scroll down to **Completion Tracking**. Click the **dropdown menu** to make a selection.



- **Required: Automatic** - This is the default setting for course content. This setting automatically marks visited content complete when students click on the links inside of a module. A progress bar will appear at the top of each module, and a checkmark will appear beside each content item that has been viewed.



- **Required: Manual** - This setting also shows a progress bar, but allows students to check a box when they have visited content.

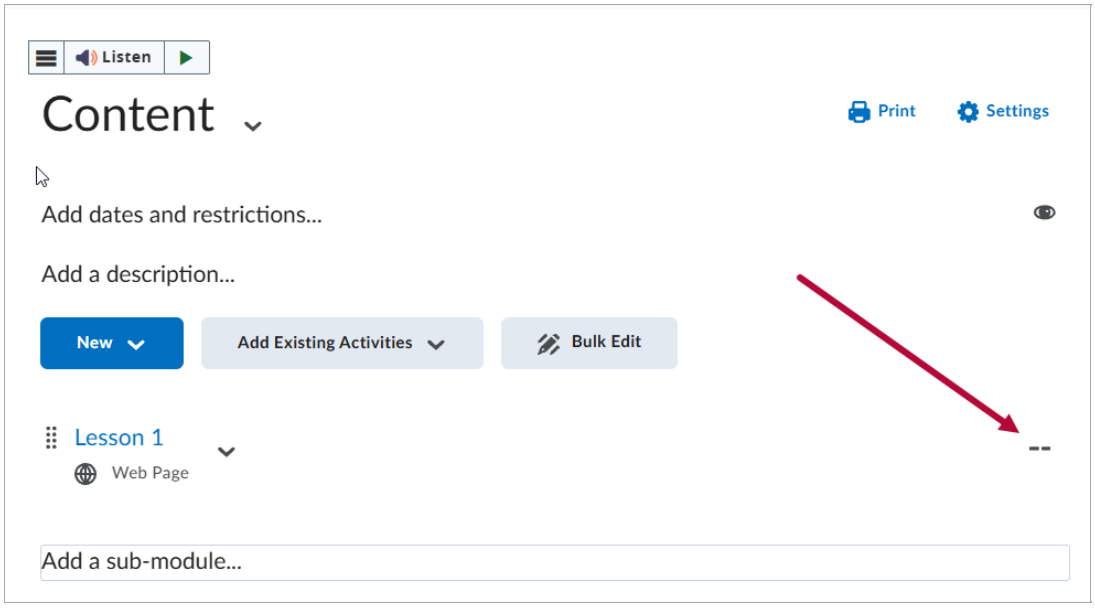


- **Not Required** - This setting does not record completion for students.

3. Click **[Save]**.

Adjust Completion Tracking for Individual Content Modules

1. Click the **[--]** or **[✔]** icon to the right of the **Content Module**.



2. Select from **[Required: Automatic]**, **[Required: Manual]**, and **[Not Required]**. See the descriptions of the behaviors of each setting above for details.

