

Create a File Using the Content Tool

Last Modified on 08/04/2021 11:22 am CDT

You can create an HTML file directly from the D2L Content tool. This will allow you to share information without having to create a file in another program such as Microsoft Word. The HTML editor ensures that you don't have to know any HTML in order to create these files.

Show Video Walkthrough

Create a File in Content

1. Click on the module where you'd like to add the file.
2. Click on the **New** button and choose **Create a File**.
3. Create your file using the [HTML Editor](https://vtac.lonestar.edu/help/a117). (<https://vtac.lonestar.edu/help/a117>)