# Grade a Discussion
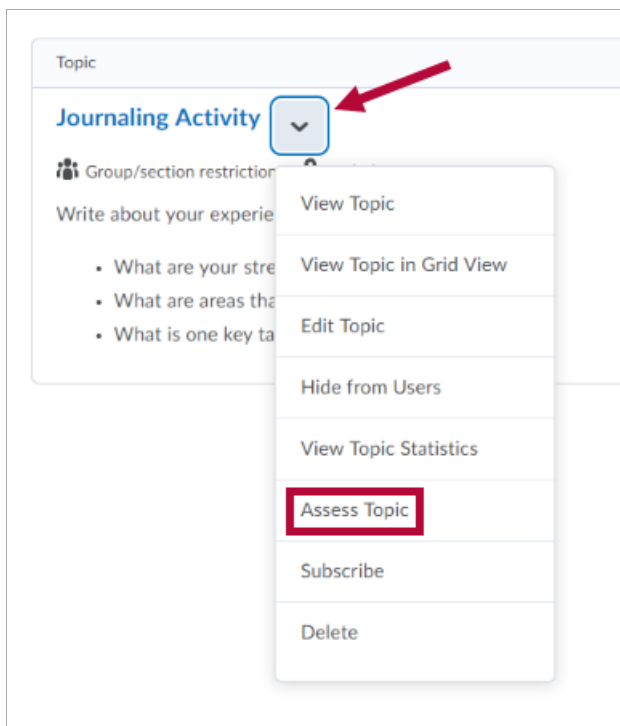
To grade a discussion with a rubric, see [Grade a Discussion with a Rubric (https://vtac.lonestar.edu/help/grade-discussion-rubric)](https://vtac.lonestar.edu/help/grade-discussion-rubric).

## Grade All Posts in a Topic

**NOTE:** You must first associate a grade item with the discussion topic or you will not see **Assess Topic** in the options.

Show Video Walkthrough

1. Click the arrow next to the topic name and select **[Assess Topic]**.



2. A list of students will show up with a **Topic Score** link under each student's name. Click on the **[Topic Score]** link, and a window will appear with all of that student's posts in the topic.
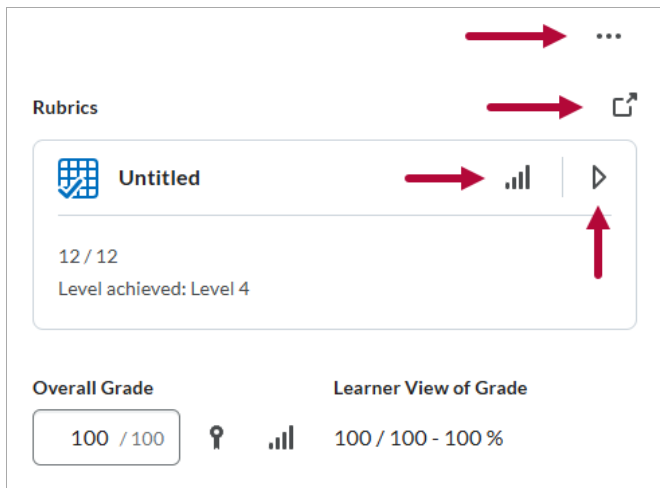
3. To evaluate the student's posts, do the following:

   A. Click on the **[Overall Grade]** field to enter a grade for the student.
   B. Add feedback for the student in the **Overall Feedback** area.
   C. A word count appears on the **Assessment** page during the discussions assessment process, and it also appears inline with the post details in the **Discussions Reading View** and **Grid View**.
   D. Click **[Publish]** if your feedback is finalized and you want the grade to appear in the gradebook. Click **Save Draft** if you would like to modify your feedback at a later time.



   E. In the upper right of the assess topic screen, find the **options menu** (the **[...]**) and **[rubric access]** and **[statistics]** buttons. Use these to move between rubrics as well as other discussion posts quickly.
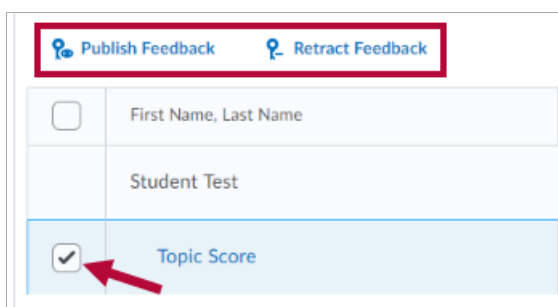
4. From the **Assess Topic** page, you can view student scores and the dates and times that feedback was published.



5. To **Publish** or **Retract** feedback for specific students:

   - Select the students using the checkboxes in the first column.
   - Click **[Publish Feedback]** or **[Retract Feedback]**.
   - Click **[Yes]** to confirm your selection.



6. To **Publish** or **Retract** feedback for **all** students:

   - On the **Assess Topic** page, click **[Publish All Feedback]** or **[Retract All Feedback]**.
   - Click **[Yes]** to confirm your selection.

## Assess Topic - Journaling Activity

To see the original discussion post or other students' replies to that post, click on the title of the post.