

# Grade a Discussion

Last Modified on 03/23/2026 3:24 pm CDT

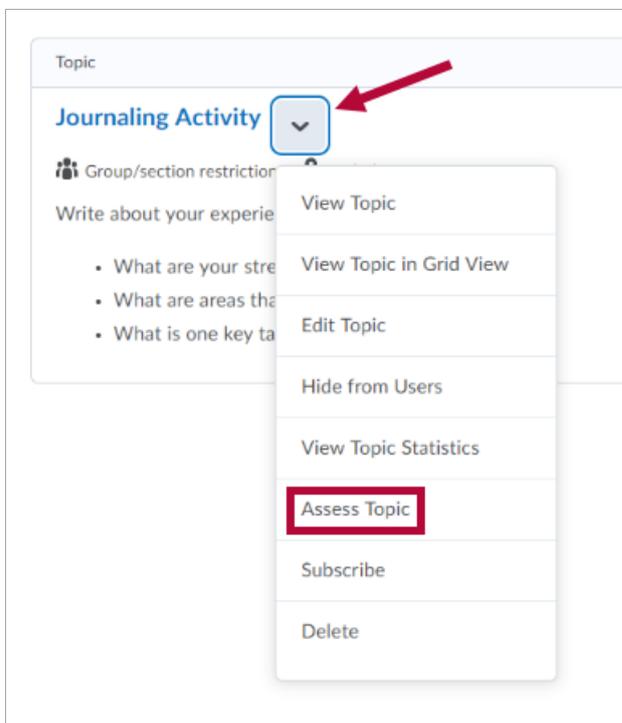
To grade a discussion with a rubric, see [Grade a Discussion with a Rubric](https://vtac.lonestar.edu/help/grade-discussion-rubric) (<https://vtac.lonestar.edu/help/grade-discussion-rubric>).

## Grade All Posts in a Topic

**NOTE:** You must first associate a grade item with the discussion topic or you will not see **Assess Topic** in the options.

▶ **Video Demo**

1. Click the arrow next to the topic name and select **[Assess Topic]**.



2. A list of students will show up with a **Topic Score** link under each student's name. Click on the **[Topic Score]** link, and a window will appear with all of that student's posts in the topic.

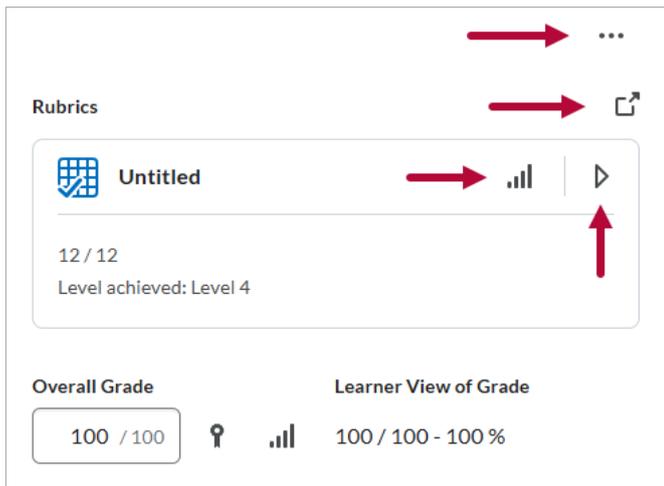
Users		Assessments	
View By: <span>User</span> <span>Apply</span>			
Search For... <span>Show Search Options</span>			
<a href="#">Publish Feedback</a>		<a href="#">Retract Feedback</a>	
<input type="checkbox"/>	First Name, Last Name	Score	Status
Student Test			
<input type="checkbox"/>	Topic Score 	- / 100 (-%)	Not yet evaluated
20 per page <span>▼</span>			

3. To evaluate the student's posts, do the following:

- A. Click on the **[Overall Grade]** field to enter a grade for the student.
- B. Add feedback for the student in the **Overall Feedback** area.
- C. A word count appears on the **Assessment** page during the discussions assessment process, and it also appears inline with the post details in the **Discussions Reading View** and **Grid View**.
- D. Click **[Publish]** if your feedback is finalized and you want the grade to appear in the gradebook. Click **Save Draft** if you would like to modify your feedback at a later time.

Henry Ford was a pioneering industrialist whose innovations in manufacturing and business practices revolutionized the automotive industry and had a profound impact on modern society. Born in 1863, Ford's vision extended beyond merely producing cars; he aimed to make them affordable and accessible to the average person. His most notable achievement was the introduction of the assembly line, a revolutionary method that significantly increased production efficiency and reduced costs. This innovation not only transformed the Ford Motor Company but also set a precedent for mass production in industries worldwide. Ford's Model T, introduced in 1908, became a symbol of mobility and freedom for millions, demonstrating how technology could bridge socioeconomic divides. Nevertheless, his introduction of the \$5 workday in 1914 showcased his belief in improving workers' lives while ensuring a loyal, productive workforce—a move that helped establish a burgeoning middle class. Ford's contributions extended beyond the factory floor, influencing transportation, urban development, and economic systems. His commitment to innovation and his contradictions make him a fascinating figure in the history of industrialization and the American Dream.

- E. In the upper right of the assess topic screen, find the **options menu** (the **[...]**) and **[rubric access]** and **[statistics]** buttons. Use these to move between rubrics as well as other discussion posts quickly.



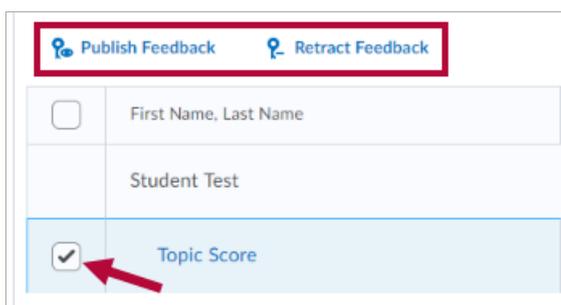
4. From the **Assess Topic** page, you can view student scores and the dates and times that feedback was published.

<input type="checkbox"/>	First Name, Last Name	Score	Status
Student Test			
<input type="checkbox"/>	Topic Score	70 / 100 (70%)	Published: Jan 22, 2020 4:30 PM

20 per page ▾

5. To **Publish** or **Retract** feedback for specific students:

- Select the students using the checkboxes in the first column.
- Click **[Publish Feedback]** or **[Retract Feedback]**.
- Click **[Yes]** to confirm your selection.



6. To **Publish** or **Retract** feedback for **all** students:

- On the **Assess Topic** page, click **[Publish All Feedback]** or **[Retract All Feedback]**.
- Click **[Yes]** to confirm your selection.

## Assess Topic - Journaling Activity

[Publish All Feedback](#) [Retract All Feedback](#) [Manage Columns](#)

To see the original discussion post or other students' replies to that post, click on the title of the post.

Post

[Journaling Feedback](#) *Jan 22, 2020 4:02 PM*

I found this experience to be quite rewarding. I was able to gain new perspectives on areas I struggle with, and generate new ways to solve problems.

20 per page ▾