View Student Photos - Advisor or Student Services View

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Student Photos

Student photos are loaded into *i*Star and are available for view once a student obtains a student ID. The student's photo can be viewed individually in the student record or through the 'Advisor Center' in My Advisees (an advisor must be assigned to student).

Navigation - Single Student

- 1. Login to MyLoneStar (https://my.lonestar.edu/)
- 2. From the Main Menu, go to Campus Community > Student Services Center.



3. Enter the Student ID or name to bring up the correct student and clickSearch.

Main Menu	→ Campus Community → Student Services Center
Student Ser	vices Center
Enter any inform	nation you have and click Search. Leave fields blank for a list of all values.
Find an Exis	ting Value
Search C	riteria
ID be	egins with 🔻
Campus ID be	egins with 🔻
National ID be	egins with 🔻
Last Name be	egins with 🔻
First Name be	egins with 🔻
Case Sensi	itive
Search	Clear Basic Search

4. Under Personal Information, click on "Demographic Data" to view the photo (if available).

	ID		
Student Center General Info Admissions	Transfer Credit Academi	cs Finances Financial Aid	
Student Center			
Academics			Search for Classes
My Class Schedule Shopping Cart My Planner	You are t	not enrolled in classes.	The Holds
other academic v			No Holds.
			To Do List
▼ Finances			No To Do's.
My Account	(i) We are unable to dis information, contact	play your account at this time. To access t the Bursar's office to complete your accour	his The second s
Financial Aid			Open Enrollment Dates
View Financial Aid			Advisor
			Program Advisor
			None Assigned
Personal Information			Einancials/Einancial Aid
Demographic Data	Contact Information		· Financials/Financial Alu
Emergency Contact	Home Address	Mailing Address	Conserve ECSI FAFSA
	Home Phone None	Campus E-mail None	▼ Student Services
			Transfer Resources Testing Resources

Demographic Information ID Gender Date of Birth Birth Country Birth State Marital Status Unknown Military Status		Student Photo
National Identification Number		
Country United States	National ID Type SSN	National ID
Citizenship Information		
Citizenship Status US Citizen	Country United States	

Navigation - My Advisees

If an advisor has students assigned to them as their 'Advisees', a list of those students with applicable photos can be shown.

- 1. Go to Self-Service > Advisor Center > My Advisees
- 2. From the My Advisees screen:
 - Click on the Photo icon next to the student's name to view the individual only; or
 - Click on the "Include photos in list" radio button to see photos for all students assigned.

Main	Menu	⇒ S	elf Service 🔹 🔹	Advisor Center 🔹	My Advise	ees	
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Му	Advisee	s <u>S</u> tu	ident Center <u>G</u>	eneral Info <u>T</u> ransfer	Credit A	cademics	
My	Advise	ees					
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10						View Student Details	

If the "Include photos in list" button is selected, the display will show only one student at a time. Use the arrow buttons next to First and Last to view the next or previous student. To see the entire class, click "View All." Some students may appear as "No photo on file" if they have not yet obtained a student ID.

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ly Advisees Student Center G	eneral Info <u>T</u> ransfer Credit A <u>c</u> aden	nics
My Advisees		
Select display option		1
Link to Photos	Include photos in list	
	F	Find View All First 🕚 5 of 40 🕑 Last
ID		Notify
Name		View Student Details
Notify Selected Advisees	Notify All Advisees	My Advising Notes
View data for other students		

