

Add and Edit Quiz Questions

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NOTE: The following question types now automatically filters out JavaScript and non-standard HTML: Likert, Ordering, Matching, Fill in the Blanks, Short Answer, Multi-Short Answer, Arithmetic, and Significant Figures. For existing questions containing JavaScript and non-standard HTML, the questions continue to display as intended until an instructor edits and saves the questions, which removes the JavaScript and non-standard HTML. D2L recommends reviewing all question types containing JavaScript and non-standard HTML and modifying as needed, ensuring that the questions display as intended for learners.

To get questions added to your quiz, you can create new questions within a quiz or import from the Question Library. The most effective practice is to create questions in the Question Library. (See [Use the Question Library \(https://vtac.lonestar.edu/help/a253\)](https://vtac.lonestar.edu/help/a253) to do this.) If you do not add questions to your quiz and it is released to students, they will receive a quiz that has no questions on it and only offers them the option to Submit the quiz.

Question Pools

If you would like your students to be served a randomized set of questions from a bigger collection (for example, each student gets 10 random questions from a pool of 30), you need to create a question pool. If you want to use questions in a question pool, they must be in the Question Library. See [Create a Question Pool \(https://vtac.lonestar.edu/help/b0715\)](https://vtac.lonestar.edu/help/b0715).

Randomize Quiz Questions

To randomize the questions on your quiz, you have the option to shuffle the quiz at the quiz level. You can also randomize quizzes within a section. See [Randomize Quiz Questions \(https://vtac.lonestar.edu/help/a244\)](https://vtac.lonestar.edu/help/a244).

Adding Quiz Questions

1. Click the **Add/Edit Questions** button.

1. Click **Import** on the Add/Edit questions screen.
2. Choose from the following selections, **Upload a File**, **Browse Question Library** or **Import from Learning Repository**.

Importing a File

1. Click **Import** and choose select **Upload a File**.
2. Click **Browse Files** or drag and drop the file in the drop zone. This option supports importing ZIP files or specifically formatted CSV files.
3. Once the file has been successfully uploaded, you will see a green checkmark.
4. Click **Import All**, or click the **Review** link to individually select questions to import.

NOTE: For individualized help with importing or creating questions, contact your local LSC-

Online representative. See [Meet Your LSC-Online Representative](http://vtac.lonestar.edu/help/a109) (<http://vtac.lonestar.edu/help/a109>) for contact information.

Browse the Question Library

1. Click the **Import** button, and then select **Browse Question Library**.

NOTE: When you import questions from the Question Library, your quiz will contain a copy of the questions, not the original questions.

2. Select the quiz questions to include in the import and click **Import** to place the questions at the bottom of the quiz. You can also click the arrow beside Import to select where the questions will be added.
3. You can also import questions from other quizzes or surveys in the course. In the **Source: Question Library** drop-down list, select the source where the existing questions reside.
4. In the Source **Filter** drop-down list, choose the **Filter by** and check the box next to the type of questions you would like to import (e.g., True or False, Multiple Choice, Matching, Short Answer or Multi-Select).
5. In the **Sort** drop-down list, select the option you want to sort by.
6. Select the questions you want to import, then click **Add**.

Import from Learning Repository

1. Select **Import from Learning Repository**.
2. Search the online repository for questions to import.
3. Select a quiz under Category.
4. Click **Select** to import from Question Library.

Preview the Quiz from Add/Edit Questions

You can **preview** the quiz from the Add/Edit Questions page. The quiz preview will open in a new browser tab.

When you are finished adding questions to your quiz, click **Back to Setting for (Quiz Name) Quiz**.

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