

# View Attendance & Grades for Withdrawn (Unenrolled) Users

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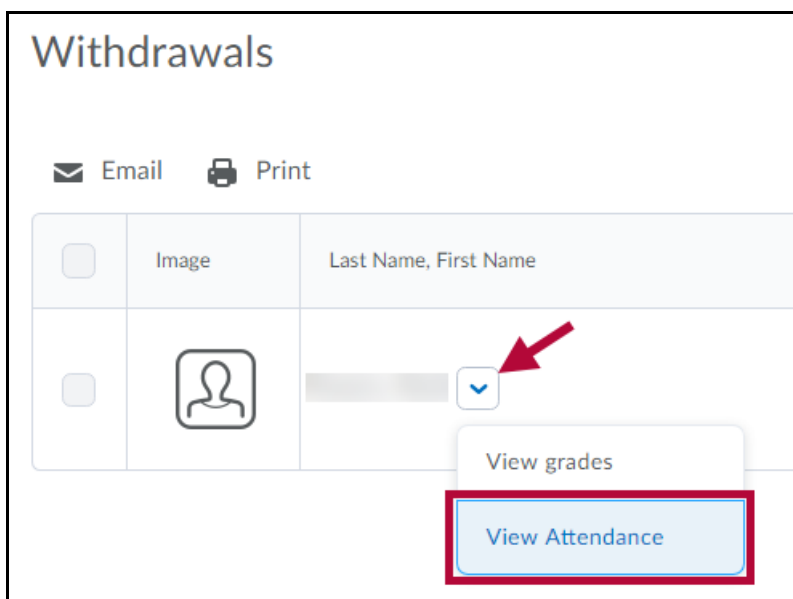
It is possible to locate attendance or grade information on students that have been unenrolled from a class.

## View Attendance

1. Click on **Collaboration** and choose **Classlist**.
2. Click on the **Enrollment Statistics** button at the top of the classlist.



3. Scroll to the bottom of the page where students are listed under "Withdrawals."
4. On the context menu next to the student's name, choose **View Attendance**.



5. You will be taken to the attendance for that student.



## View Grades



1. Click on **Collaboration** and choose **Classlist**.
2. Click on the **Enrollment Statistics** button at the top of the classlist.



3. Scroll to the bottom of the page where students are listed under "Withdrawals."
4. On the context menu next to the student's name, choose **View Grades**.

# Withdrawals

 Email  Print

<input type="checkbox"/>	Image	Last Name, First Name
<input type="checkbox"/>		 <div data-bbox="663 555 971 719"><a href="#">View grades</a> <a href="#">View Attendance</a></div>

5. You will be taken to the grades for that student.