Enter Attendance

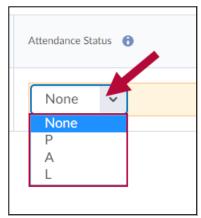
Last Modified on 10/22/2025 2:42 pm CDT

Show Video Walkthrough

- 1. Click on Course Activities on the navbar and choose Attendance.
- 2. Click on the name of the Attendance Register.
- 3. Click on the Enter Attendance Data icon to for a class session to enter attendance for that session.

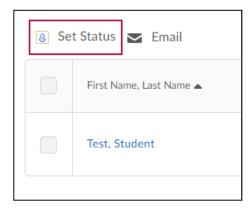


4. Use the Attendance Status drop-down list to change the status for a student.



5. Click the **Save** button.

Set Status for multiple students at the same time



1. Select multiple students.

- 2. Click Set Status and choose the appropriate status.
- 3. Click the **Save** button.