

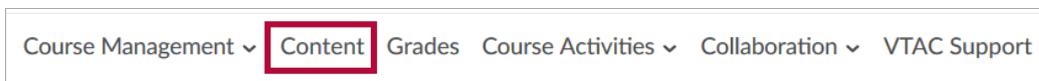
# Retrieve Objects from a LOR for Your Class

Last Modified on 04/28/2026 12:36 pm CDT

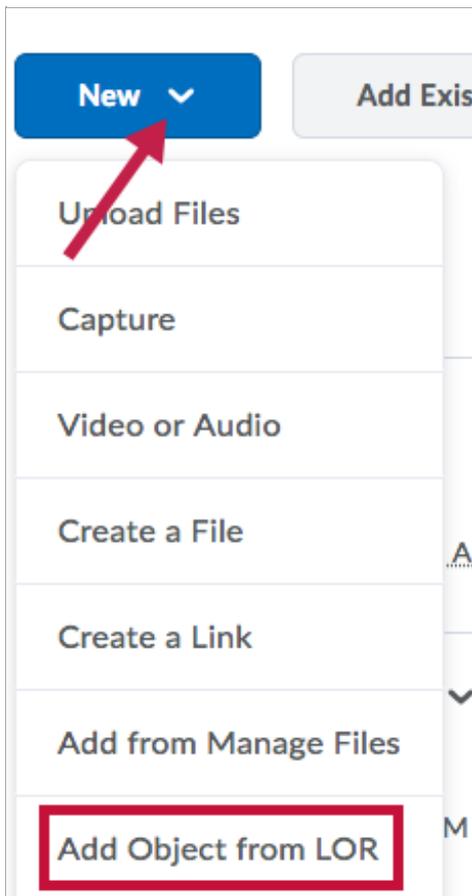
The **Learning Object Repository (LOR)** allows you to add shared learning objects directly into your course content. This article describes how to search for and insert LOR objects, and how to manage version settings.

## Add an Object from the LOR

1. Access the course to add a LOR object.
2. From the navbar, click **[Content]**.



3. In the left-hand column, select the module to place the LOR object.
4. Click **[New]**, and select **[Add Object from LOR]**.



5. In the search box, type the term to search for, such as "Education" or "Pedagogy". Click **[Search]** to return results.

**NOTE:** You can also browse the repositories by clicking the options below the search box titled **Course, Repository**, etc. You can also restrict your search to certain repositories by clicking **[Show Repositories]** and choosing the ones you'd like to search.

**Welcome to Learning Repository**

Learning Repository is a library for storing, managing, and sharing your learning resources.

**Search For**

**Search**   **Advanced Search**

[Show Repositories](#)

**Close**

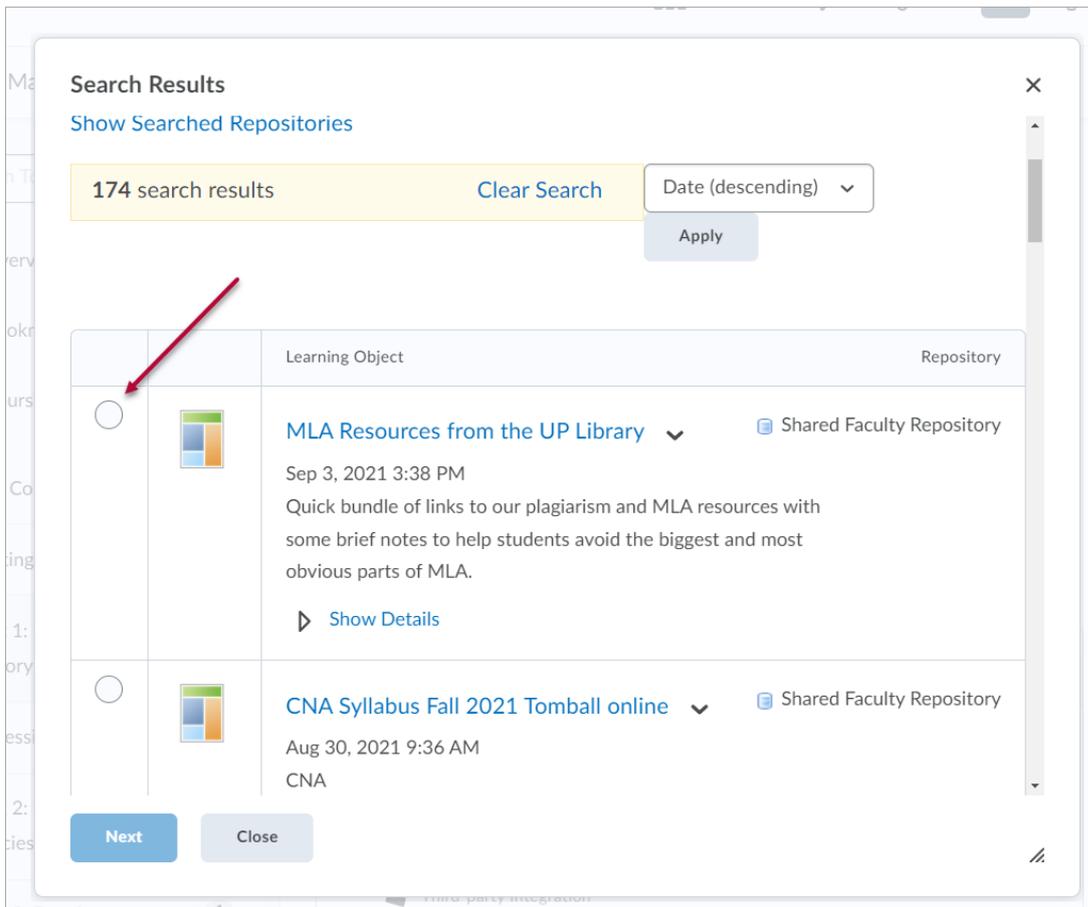
**Search For**

**Search**

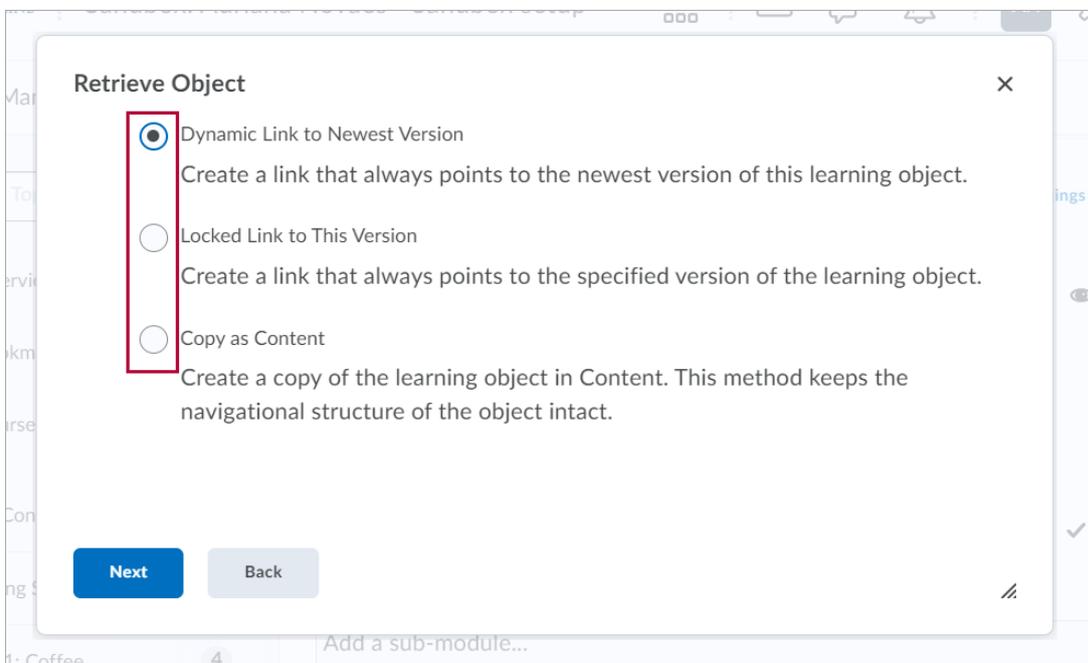
**Advanced Search**

**Show Repositories**

6. Click the radio button next to the object to use, and click **[Next]**.



7. Select an option to insert the object into your course, then click **[Next]**.



- **Dynamic Link to Newest Version:** Adds a link that is always updated when the object is updated by the owner.
- **Locked Link to This Version:** Adds a link that is NOT automatically updated when the object is updated by its owner.
- **Copy as Content:** Creates a copy of the object in Content. This content will not be

linked to the original in the LOR and will not be updated when changes are made.

**NOTE:** If the original is deleted, objects that were added using either the dynamic or locked link version will have a dead link in the content area. Only the **Copy** option will retain the object if it is deleted from the LOR. Links can be switched between Dynamic and Locked at will.

8. Click **[Create Topic]** to add the object to the module selected earlier. This page will also display optional settings for the content, such as whether to open it in a new window.

## New Topic from Dynamic Link



Ask the UP Library

Points of contact with the UP librarians, already dynamically updated by the librarians if anything

*Keywords: library, librarians, contact*

Jan 12, 2021 5:35 PM | Topic | Shared Faculty R  
| Version 2

Open in New Window:

Preview/view the content topic in a new window or tab

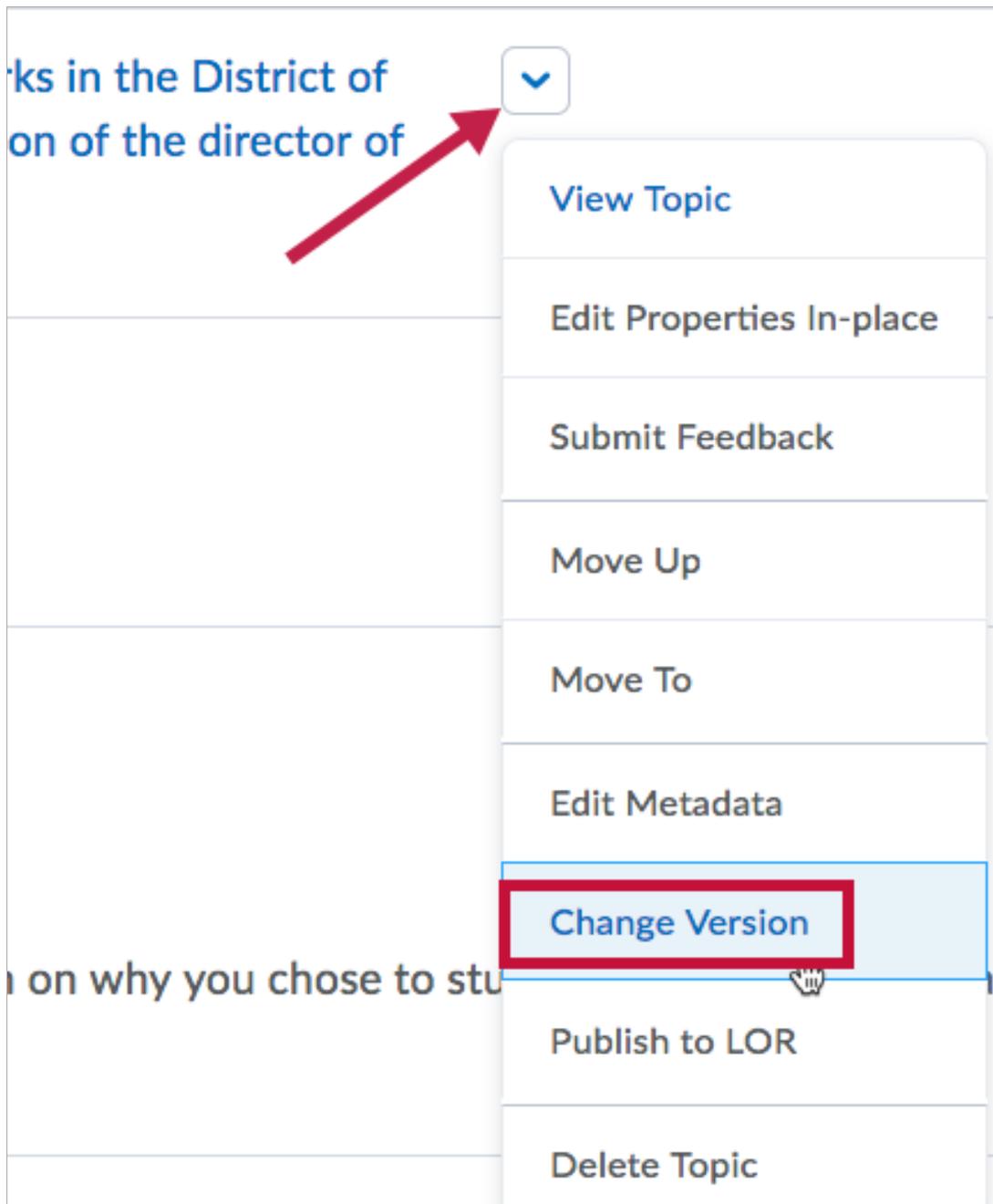


**Create Topic**

9. You should now see the LOR object listed under your selected module.

## Changing Versions

1. Click the arrow next to any object that has been added using a link (either a dynamic link or a locked link).
2. Select **[Change Version]**.



3. You can select the dynamic link or any of the versions that are present in the drop-down menu next to the locked link.
  - All versions of the file will be listed in the drop-down menu.
  - You can change versions as often as you want.

## Troubleshooting and Support

If you need additional assistance, contact the **IT Service Desk** at **281.318.HELP** (4357).

