

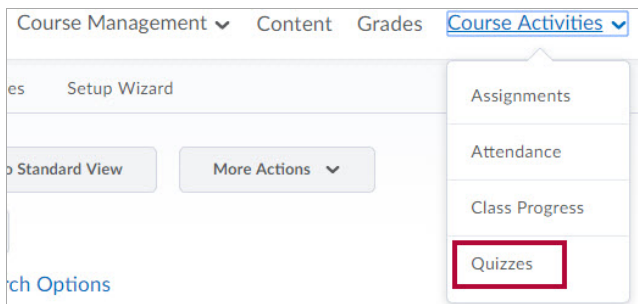
# Reset or Submit a Quiz Attempt

Last Modified on 06/10/2026 10:53 am CDT

## Reset a Quiz Attempt

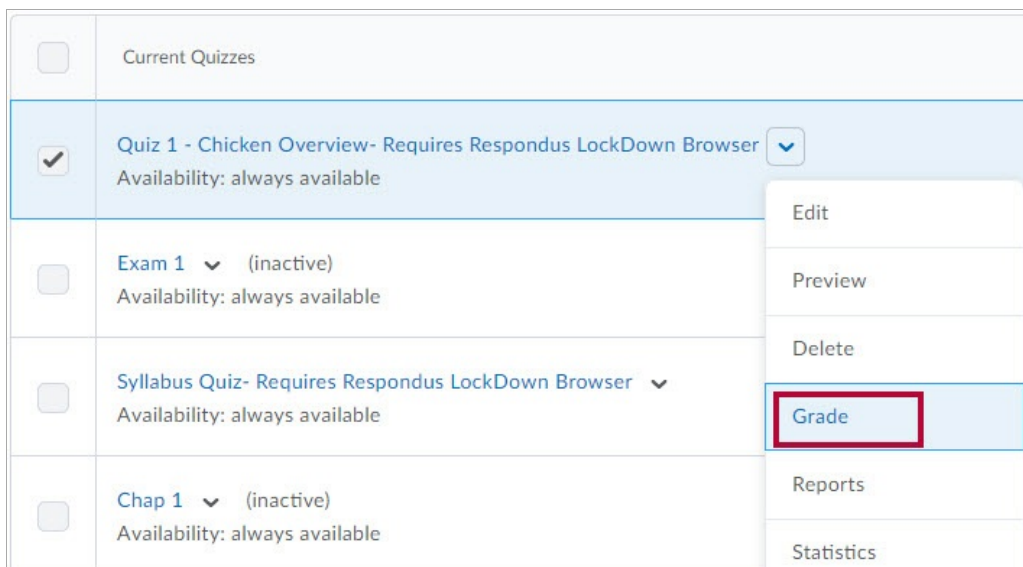
Follow the instructions below to reset a student's quiz attempt.

1. Go to **[Course Activities]** → **[Quizzes]**.



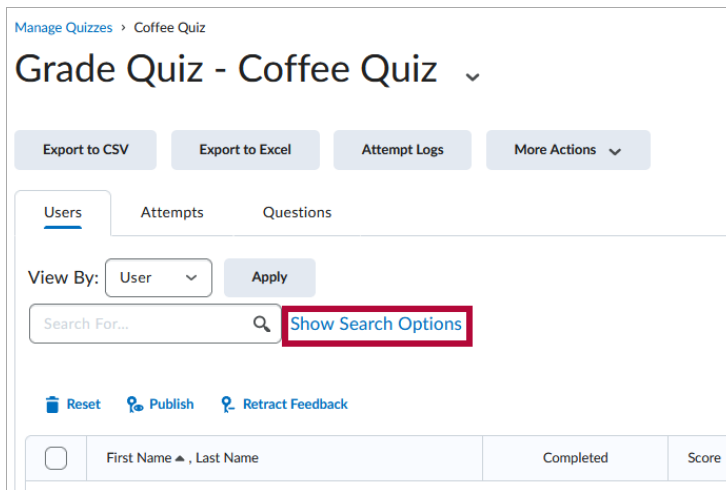
2. Click the arrow next to the quiz, then select **[Grade]**.

- A. If the student's quiz attempt is currently **in-progress**, proceed to **Step 3**.
- B. If the attempt in question has already been **completed**, proceed to **Step 4**.

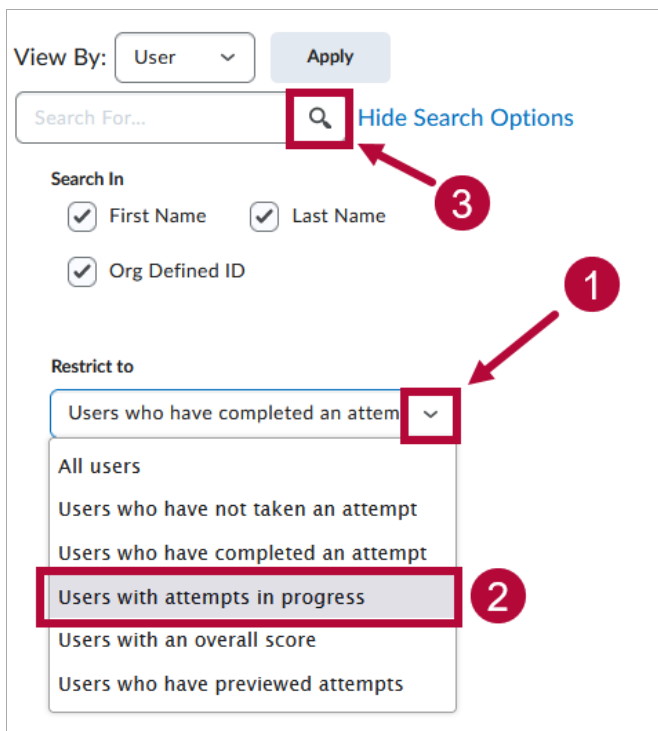


3. If the student's quiz attempt is **currently in-progress**:

- A. Click **[Show Search Options]** to display the **Restrict to** field.



- B. From the **Restrict to** dropdown, select **[Users who have an attempt in progress]**, then click the **[Magnifying Lens]** icon to search.



4. If the attempt in question has already been completed, enable the **[Checkbox]** next to the attempt to reset, then click **[Reopen]**.

<span>Publish</span> <span>Retract Feedback</span> <span>Reopen</span> <span>Delete</span>		
<input type="checkbox"/>	Learner ▲	Completed
<input type="checkbox"/>	William Thomas	
<input checked="" type="checkbox"/>	attempt 1	Apr 23, 2025 10:14 AM
	overall grade (highest attempt)	

5. On the confirmation window, click **[Yes]**.

**NOTE:** You can view the attempt before you decide to reset it by clicking on **[Attempt #]**. You can also force the submission by clicking on the impersonate icon. See below for further instructions to submit an in-progress attempt for students.

**Reopen Quiz Attempt?**

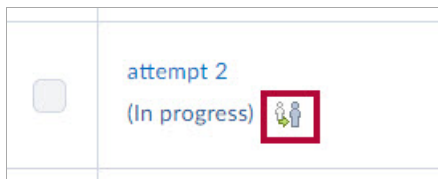
William Thomas's quiz attempt will be returned to an unsubmitted state.

## Submit an In-Progress Attempt For Students

1. From **[Course Activities]** → **[Quizzes]** → **[Quiz Dropdown Menu]** → **[Grade]**.

<input type="checkbox"/>	Current Quizzes	
<input checked="" type="checkbox"/>	Quiz 1 - Chicken Overview- Requires Respondus LockDown Browser Availability: always available	<div style="border: 1px solid #ccc; padding: 5px;">             Edit              Preview              Delete  <input checked="" type="button" value="Grade"/>              Reports              Statistics           </div>
<input type="checkbox"/>	Exam 1 ▼ (inactive) Availability: always available	
<input type="checkbox"/>	Syllabus Quiz- Requires Respondus LockDown Browser ▼ Availability: always available	
<input type="checkbox"/>	Chap 1 ▼ (inactive) Availability: always available	

2. Click the **[Enter Quiz as User]** icon beside the quiz attempt in progress.



3. Click **[Yes]** to confirm you wish to enter the quiz as the student, then go to the end of the quiz and click **[Submit Quiz]**.

If you need additional assistance, contact the **IT Service Desk** at **281.318.HELP (4357)** or submit a ticket through the [IT Service Desk Portal](https://lonestar.teamdynamix.com/TDClient/Requests/ServiceCatalog) (<https://lonestar.teamdynamix.com/TDClient/Requests/ServiceCatalog>).