

Set Up Email and Text Notifications in D2L

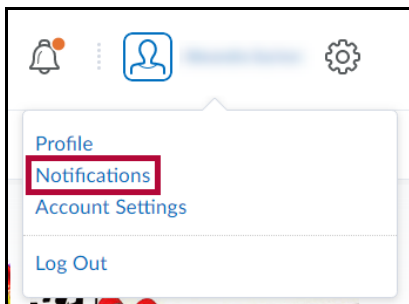
Last Modified on 01/27/2023 4:23 pm CST

You must set up a contact method on the Notifications page in order to receive instant notifications.

Show Video Walkthrough

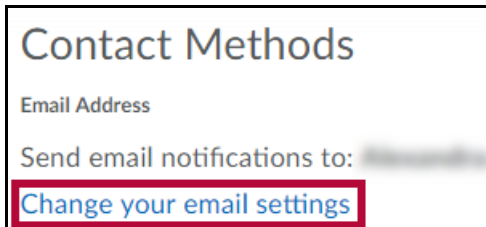
Access the Notifications Tool

Click **Notifications** from your personal menu on the minibar.

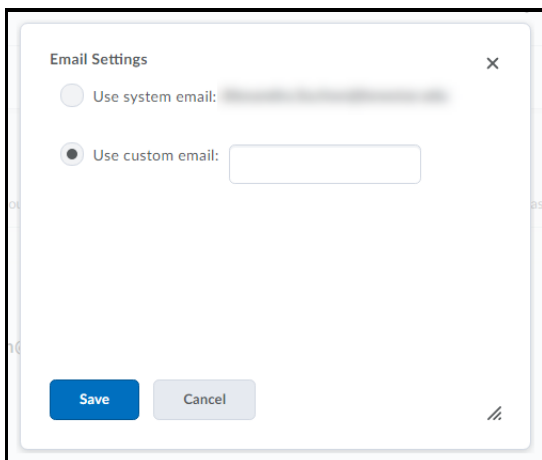


Change Your Email Setting

1. Click **Change your email settings** under Contact Methods on the Notifications page.



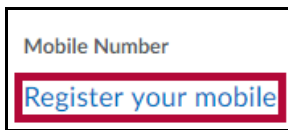
2. Select your Lone Star email OR
3. Select **Use custom email** and enter your non-LSC email address in the text field.



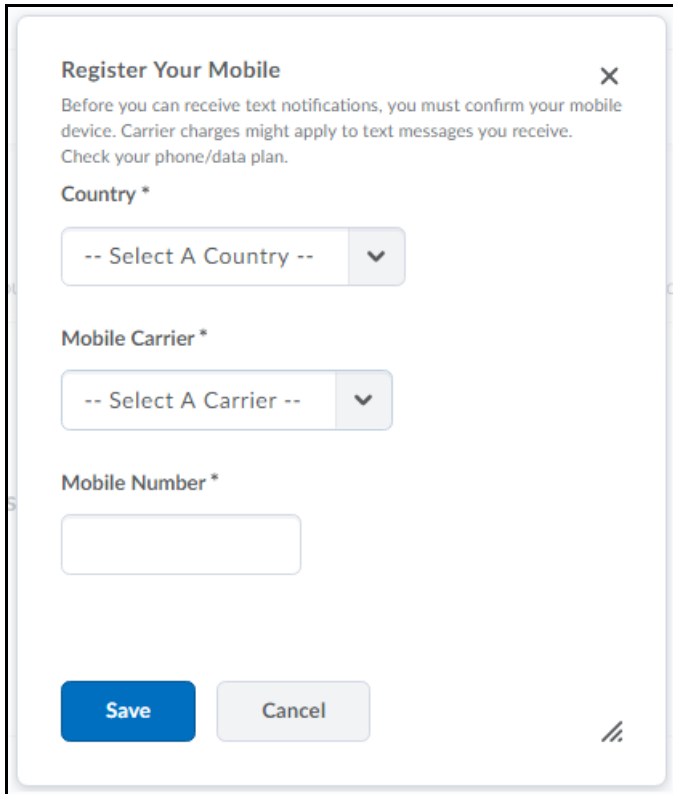
4. Click **Save**.
5. After you receive a registration confirmation in your email, click the confirmation link in the email.

Register Your Mobile Phone

1. Click **Register your mobile** on the Notifications page.



2. Select your **Country**, your **Mobile Carrier**, and enter your **Mobile Number** in the form.
3. Click **Save**.

A screenshot of a form titled "Register Your Mobile" with a close button (X) in the top right corner. Below the title, there is a note: "Before you can receive text notifications, you must confirm your mobile device. Carrier charges might apply to text messages you receive. Check your phone/data plan." The form contains three fields: "Country *" with a dropdown menu showing "-- Select A Country --", "Mobile Carrier *" with a dropdown menu showing "-- Select A Carrier --", and "Mobile Number *" with an empty text input field. At the bottom, there are two buttons: "Save" (blue) and "Cancel" (grey). A small icon of three diagonal lines is in the bottom right corner of the form.

4. After you receive a registration confirmation code on your mobile device, enter it in the **Confirmation Code** field.
5. Click **Confirm**.

Subscribe to instant notifications

1. On the Notifications page, enable instant notifications for specific course activity and updates by doing either (or both) of the following:
2. Select the SMS check box to enable SMS (text) notifications.
3. Select the Email check box to enable email notifications.

Instant Notifications	SMS	Email
Activity Feed - new comments from others on a post	<input type="checkbox"/>	<input type="checkbox"/>
Activity Feed - new posts created by others	<input type="checkbox"/>	<input type="checkbox"/>
Announcements - announcement updated	<input type="checkbox"/>	<input type="checkbox"/>
Announcements - new announcement available	<input type="checkbox"/>	<input type="checkbox"/>
Assignments - submission folder due date or end date is 2 days away	<input type="checkbox"/>	<input type="checkbox"/>
Content - content item created	<input type="checkbox"/>	<input type="checkbox"/>

4. Click **Save**.

Customize Notifications

1. On the Notifications page, select the checkbox next to the following options to receive notifications from non-current courses:
2. Allow past courses to send me notifications
3. Allow future courses to send me notifications
4. Allow inactive courses to send me notifications

Customize Notifications

Allow past courses to send me notifications

Allow future courses to send me notifications

Allow inactive courses to send me notifications

Exclude Some Courses

1. On the Notifications page, click the Manage my course exclusions link.

Exclude Some Courses

You currently have no courses excluded. [Manage my course exclusions](#)

2. Click the X next to the course(s) you want to stop receiving notifications from.
3. When finished, click the Close button.

Manage Course Exclusions

Search course name

[Exclude All Courses](#) [Restore excluded courses](#)

Community Group: GRIT X

Composition & Rhetoric I ENGL-1301 3023 1 X

Composition & Rhetoric I ENGL-1301 3040 1 X

Composition & Rhetoric I ENGL-1301 3041 1 X

Composition & Rhetoric I ENGL-1301 3C09 1 X

[Close](#)

NOTE: For a more detailed overview of excluding courses from Notifications, see [Exclude](#)

Select Courses From Notifications (<https://vtac.lonestar.edu/help/exclude-select-courses-from-notifications>).