

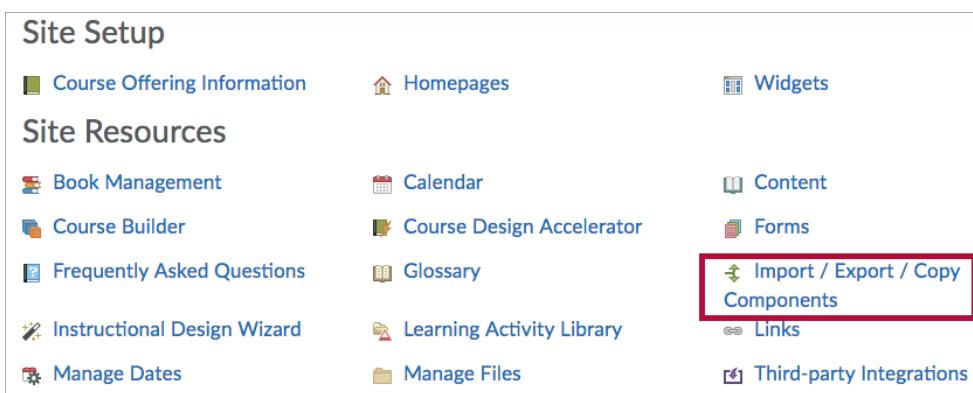
Export Course Content

Last Modified on 01/28/2026 2:50 pm CST

Courses can be exported from D2L as a .zip file and that file can be shared with other instructors. An exported course file **does not** include student data, such as grades, quiz attempts, or assignment submissions.

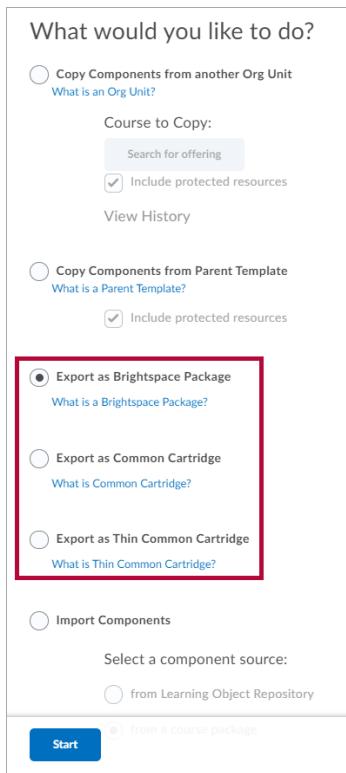
 [Show Video Demo](#)

1. Open your course.
2. Click **[Course Management]** in the **Navbar** then choose **[Course Admin]**.
3. Click **[Import / Export / Copy Components]**.

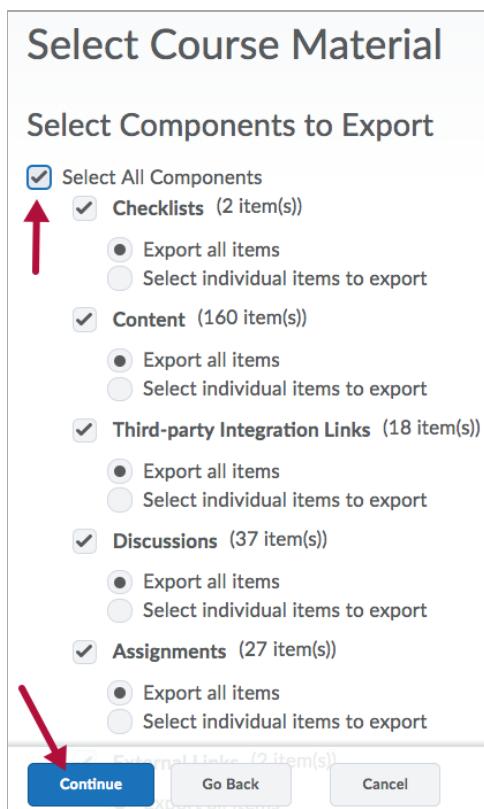


The screenshot shows the 'Course Admin' sidebar in D2L. The 'Import / Export / Copy Components' option is highlighted with a red box. Other visible options include 'Course Offering Information', 'Homepages', 'Widgets', 'Book Management', 'Course Builder', 'Frequently Asked Questions', 'Instructional Design Wizard', 'Manage Dates', 'Calendar', 'Course Design Accelerator', 'Glossary', 'Learning Activity Library', 'Manage Files', 'Content', 'Forms', 'Links', and 'Third-party Integrations'.

4. There are three options available for course export. If you are exporting your course for use in another D2L section, select the first option.
 - **[Export as Brightspace Package]**: The Brightspace Package is the standard export for Brightspace LMS, it contains all the necessary resources you need to share your course with another Brightspace site. The Brightspace Package is based on the IMS Content Packaging specification.
 - **[Export as Common Cartridge]**: Common Cartridge is a specification developed by the [IMS Global Learning Consortium](http://www.imsglobal.org/) (<http://www.imsglobal.org/>). The specification describes a set of open standards for content, assessment, and digital content that allows publishers and content creators to create LMS-independent course packages. Brightspace exports as IMS Common Cartridge 1.3.
 - **[Export as Thin Common Cartridge]**: Thin Common Cartridge (Thin CC) is a specification developed by the [IMS Global Learning Consortium](http://www.imsglobal.org/) (<http://www.imsglobal.org/>). The Thin CC standard is a subset of Common Cartridge developed to package Learning Tools Interoperability (LTI) Links, Web Links, and metadata. Brightspace exports as IMS Thin CC 1.3.

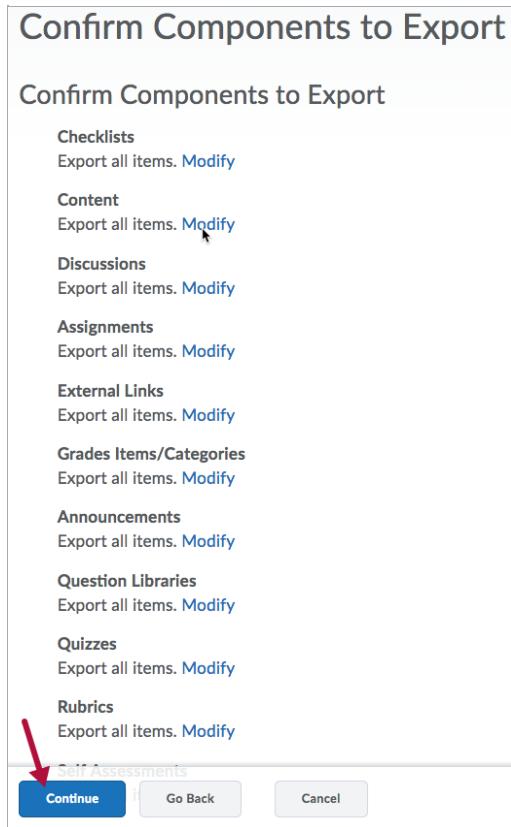


5. Click the **[Start]** button.
6. Choose the components you would like to export. Choose **[Select All Components]** if you are trying to export the entire course.
7. Click the **[Continue]** button.



8. Confirm Components to **Export**.

9. Click **[Continue]** again.



Confirm Components to Export

Checklists
Export all items. [Modify](#)

Content
Export all items. [Modify](#)

Discussions
Export all items. [Modify](#)

Assignments
Export all items. [Modify](#)

External Links
Export all items. [Modify](#)

Grades Items/Categories
Export all items. [Modify](#)

Announcements
Export all items. [Modify](#)

Question Libraries
Export all items. [Modify](#)

Quizzes
Export all items. [Modify](#)

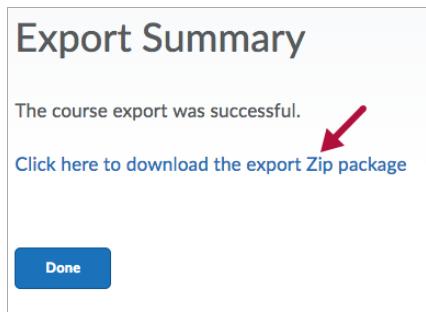
Rubrics
Export all items. [Modify](#)

Self Assessments

Continue [Go Back](#) [Cancel](#)

10. When the export is complete, click **[Finish]**.

11. Click the link **[Click here to download the export Zip package]** and save the **.zip file** with a name including course ID, section, and date. (Ex. ENGL1301-1001-sp-051014). Click **[Done]** once you have downloaded your exported course file.



Export Summary

The course export was successful.

[Click here to download the export Zip package](#)

Done

For information about how to import this zip file into another course shell, see [Import Zipped Content](#) (<https://vtac.lonestar.edu/help/import-zipped-content>).