

Manage Quiz Properties

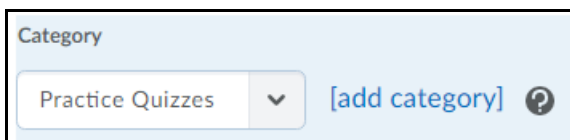
Last Modified on 12/13/2021 9:42 am CST

General Properties

When you create and name your quiz, ***you can add it to a category, associate it with a grade item, and attach rubric criteria.*** The following options are available under the Properties tab:

Category

OPTIONAL: If the list of quizzes is long, they may be grouped using **Categories**. Group your quiz under an existing category or create a new category. Categories are useful for organizing quizzes with similar or related content. (These categories are unrelated to gradebook categories.)

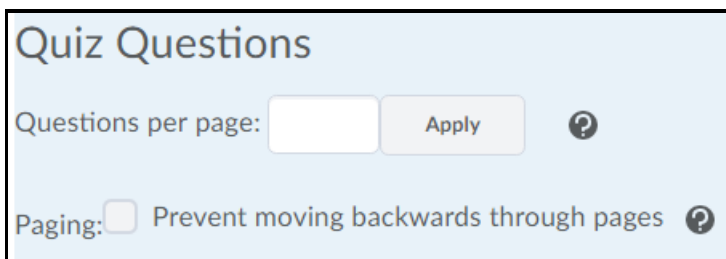


The screenshot shows a light blue panel titled "Category". It contains a dropdown menu with "Practice Quizzes" selected, a "[add category]" button, and a help icon (question mark).

Quiz Questions

Click the **Add/Edit Questions** button to create quiz questions, sections, information, and to manage other question properties. After you have added at least one question to your quiz, you can **Edit Values** to modify point values and difficulty levels and to make questions bonus or mandatory.

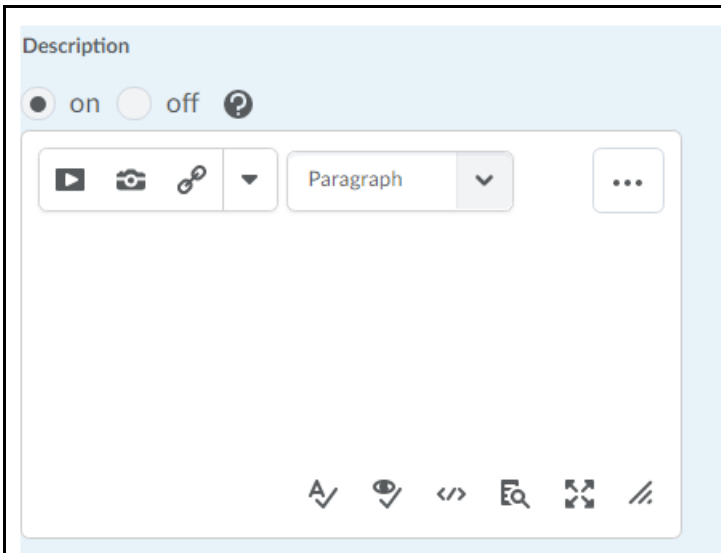
You can also enter a value in the **Questions per page** field to indicate how many questions are displayed per page.



The screenshot shows a light blue panel titled "Quiz Questions". It contains a "Questions per page:" label, an input field, an "Apply" button, and a help icon. Below this is a "Paging:" label, a checkbox, and the text "Prevent moving backwards through pages" with a help icon.

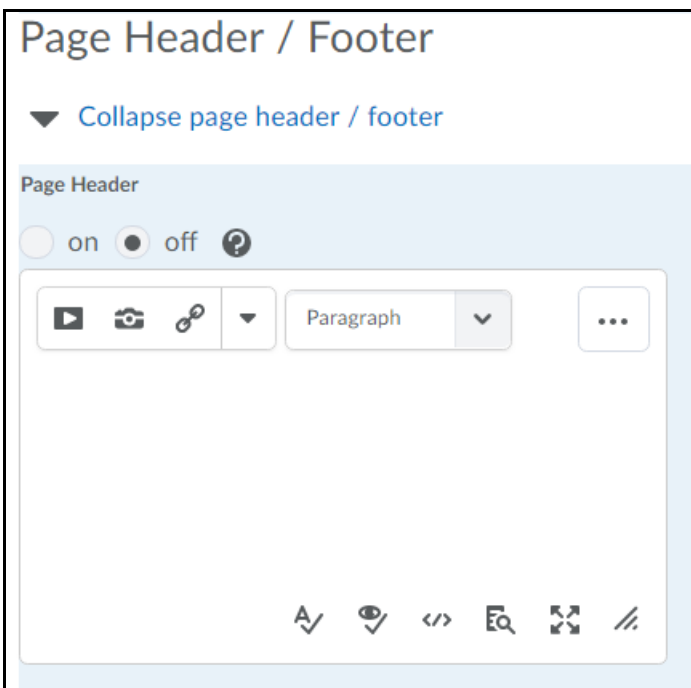
Description

Create a description for a quiz that is not yet available to users. This will display at the top of the quiz start screen. (You must turn the description on for it to be visible; it is off by default.)



Page Header/Footer

Add information or instructions to the top or bottom of the quiz page. Change page header and footer visibility by selecting on or off.



Optional Advanced Properties

Allow hints

Allows users to access hints to questions.

Disable right-click

Prohibits users from copying or printing quiz questions by right-clicking on a question when taking a quiz (this does not work for Safari users on Mac computers).

Disable Email, Instant Messages, and alerts



Users cannot access emails, the Instant Messenger tool, or their alerts if they have a quiz attempt in progress.

Notification Email

The email address or comma-separated list of email addresses specified in this field receive a message each time a user completes a quiz attempt.

Optional Advanced Properties

▼ Collapse optional advanced properties

- Allow hints
- Disable right click 
- Disable Email, Instant Messages, and alerts 

Notification Email

