

Reconcile Your D2L and iStar Rosters

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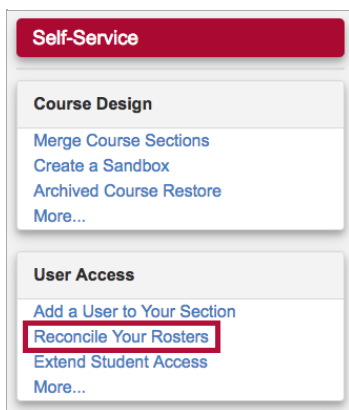
There may be times when your course's **D2L Classlist** does not accurately reflect the class roster in **iStar/MyLoneStar**. To correct the D2L Classlist you can use the **Reconcile your Rosters** form (sometimes referred to as the **Verify Brightspace Roster** form).

ALERT: Enrolling a student who has been granted **Extended Access** to your course will result in the student losing access to your course.

Show Video Walkthrough

Reconcile your Rosters

1. Sign in to D2L.
2. Click the **[VTAC Support]** link in the **Navbar**.
3. In the **Self-Service** column under **User Access**, click **[Reconcile Your Rosters]**.



4. In the window that opens, select a **term**, then click the **[Select]** button.

Select Term

Select Term 2018 Summer ▼ Select

Please click on a course title to view the enrollments for that course.

- If you see an 'Enroll into D2L' button, you can use it to add the user to your course.
- If you see an 'Un-enroll from D2L' button, you can use it to remove the student from your D2L course.

If you receive an error message or need assistance, please contact LSC-Online through VTAC - Live Chat on your D2L home page.

You will see any conflicts listed under **Message(s)**. The number at the end of the bar is the number of roster discrepancies.

Found 2 courses in Campus Solutions

Found 3 courses in D2L

Found 1 conflicts with section 6311 1 (10931)

Did not find section 6021 (10912) in Campus Solutions

▼ Select

to view the enrollments for that course.

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roll from D2L' button, you can use it to remove the student from your D2L

age or need assistance, please contact LSC-Online through VTAC - Live

77 - 6311 1 (10931) 1

5. For each student that needs to be enrolled or unenrolled, click the **[Enroll into D2L]** or **[Un-Enroll from D2L]** button next to the student's name.

Example:

