Extend Course Access for a Student

To request an extension of your course dates if you have an I-Contract:

1. Log into Brightspace.
2. Go into the course for which the Incomplete extension was granted.
3. Go to the **Support** widget.
4. Select **User Access**.
5. Choose the **Extended Course Access for Student with Incomplete**.
6. Complete the form and submit. The request will be completed by LSC Online staff as soon as possible.