

# Edit Discussion Topic - Properties

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When you either create a topic through **[New]** → **[New Topic]**, or click **[Edit Topic]** on an existing topic, this will take you to the **Edit Topic** page as seen below.

## Overview

When you create your **Topic**, the following options are available on the left side of the page: **Topic Title**, **Grade Out Of**, and **Description**.

The screenshot shows the 'Edit Discussion Topic' page. At the top, there is a navigation bar with a back arrow and the text 'Back to Manage Discussions', and the current topic title 'Let's talk about coffee brewing!'. Below this, the 'Topic Title' field is highlighted with a red circle 'A' and contains the text 'Let's talk about coffee brewing!'. The 'Forum' is set to 'Discussion Topics' with a 'Change Forum' link. The 'Grade Out Of' field is highlighted with a red circle 'B' and is set to '10 points' with an 'In Grade Book' dropdown. The 'Description' field is highlighted with a red circle 'C' and contains a rich text editor with a toolbar and the following text: 'Coffee can be brewed using various methods, each offering distinct flavors and aromas. Discuss what your favorite coffee brewing method is, and why.' followed by a bulleted list of coffee brewing methods.

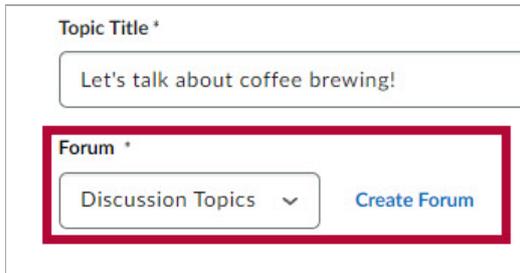
## Topic Title

This is where you will enter the **name of the Topic**.

This is a close-up screenshot of the 'Topic Title' field. The field is highlighted with a red border and contains the text 'Let's talk about coffee brewing!'. The navigation bar at the top is also visible, showing 'Back to Manage Discussions' and the current topic title.

## Forum

Clicking on the **[Choose a forum]** will expand a drop-down menu of all your forums, which will allow you to select which forum to place this topic in. The **[Create Forum]** link on the right will allow you to create a new forum through a popup window.



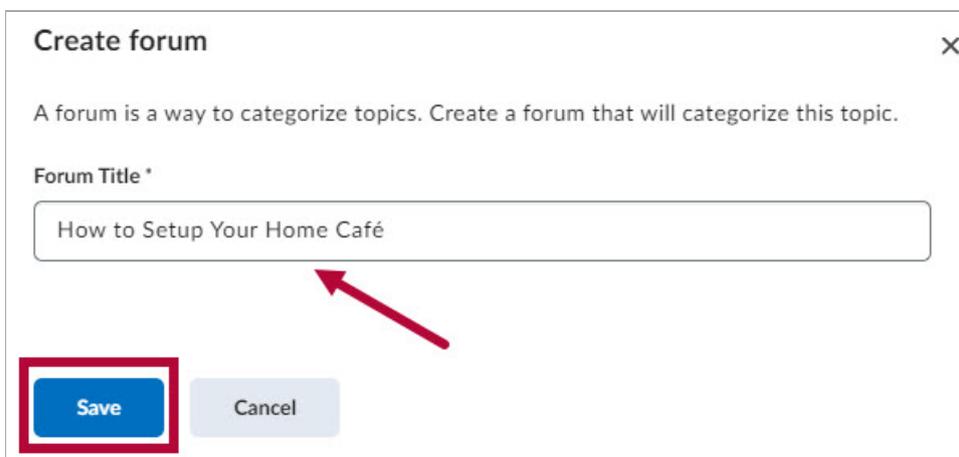
Topic Title \*

Let's talk about coffee brewing!

Forum \*

Discussion Topics ▼ Create Forum

Enter a **Forum Title** here to name your new forum. Click **[Save]** when done.



Create forum

A forum is a way to categorize topics. Create a forum that will categorize this topic.

Forum Title \*

How to Setup Your Home Café

Save Cancel

## Grade Out Of

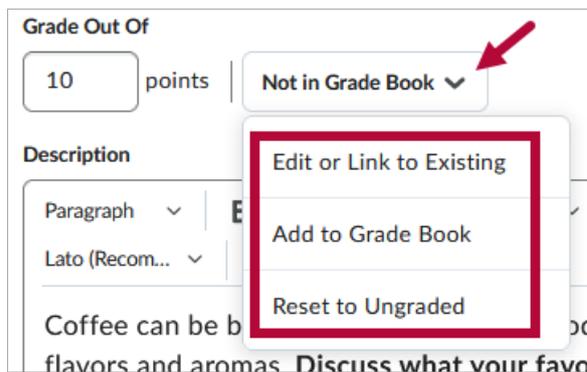
The **Grade Out Of** subsection will display two pieces of information. On the left, it will show the total points possible for the **Topic**.



Grade Out Of

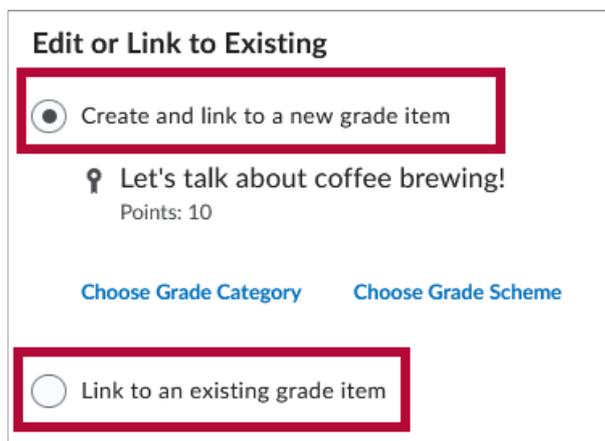
10 points Not in Grade Book ▼

On the right, you may see the option **[Not in Grade Book]** — by default, this option will be selected here if the quiz is currently not associated with a **Grade Item**. Clicking on it will show the following dropdown menu:



**NOTE:** It is good practice to have the Grade Items created in the Gradebook **first**, before linking your grading activities to the Grade Item. It is easier to **Link to an Existing Grade Item** than it is to Create the Grade Item as you go.

1. **[Edit or Link to Existing]** - If you already have an existing Grade Item for this Topic, click this to add it to the Grade Item. This will pull up a window with two options to either **[Create and link to a new grade item]** or **[Link to an existing grade item]**.



2. **[Add to Grade Book]** - If you do not have an existing Grade Item for this Topic, click this to create the Grade Item from here.
3. **[Reset to Ungraded]** - This will reset the item to be ungraded.

## Description

Create a description for the topic that will be visible to your students when they are in Discussions, it will be visible before clicking into the Topic. You can click and drag the **[Window Resizing Icon]** in the lower-right corner of the text box to adjust the size.

Description

Paragraph | **B** | *I* | U | *A* | [List Icons] | + | ... | [Fullscreen Icon]

Lato (Recom... | 19px... | [Text Icons] | [Undo] | [Redo]

Coffee can be brewed using various methods, each offering distinct flavors and aromas. **Discuss what your favorite coffee brewing method is, and why.**

- Drip brewing, a popular choice, involves hot water passing through ground coffee in a paper or metal filter.
- French press, or plunger, immerses coarsely ground coffee in hot water before separating grounds with a mesh plunger.
- Espresso machines force hot water through finely ground beans, producing a concentrated, intense shot.
- Pour-over brewing involves manually pouring hot water over grounds in a filter, offering control over extraction.



Topic | Threads

**Let's talk about coffee brewing!** ▾

 Includes assessment.

Coffee can be brewed using various methods, each offering distinct flavors and aromas. **Discuss what your favorite coffee brewing method is, and why.**

- Drip brewing, a popular choice, involves hot water passing through ground coffee in a paper or metal filter.
- French press, or plunger, immerses coarsely ground coffee in hot water before separating grounds with a mesh plunger.
- Espresso machines force hot water through finely ground beans, producing a concentrated, intense shot.
- Pour-over brewing involves manually pouring hot water over grounds in a filter, offering control over extraction.
- Aeropress combines immersion and pressure, yielding a smooth, clean cup.
- Cold brew steeps coarsely ground coffee in cold water for an extended period, resulting in a refreshing, less acidic beverage.

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