# **Proctoring Options for Online Quizzes**

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## Lone Star College Online Proctoring Options

Neither LSC nor LSC-Online requires proctoring. For support in creating online assessments without the need for proctoring, see <u>Assessing Your Students</u> (<u>https://vtac.lonestar.edu/help/assess-students</u>).

For those instructors desiring online proctoring, there are three options. The three options below are listed in the order of recommended use to provide needed support cost-effectively.

**NOTE:** These costs are currently being covered by the college, not the student.

#### **Option 1: Respondus Monitor**

Respondus Monitor is the primary tool that should be used for proctoring.

For additional technical questions or issues with Respondus Monitor, please visit <u>the Respondus</u> <u>LockDown Browser + Respondus Monitor support page (https://support.respondus.com/hc/en-us/categories/4409595254811-LockDown-Browser-Respondus-Monitor)</u>.

For more information, you can view the following <u>recorded webinar</u> (http://www.respondus.com/products/lockdown-browser/training-ldb-monitor.shtml) or view stepby-step instructions for LockDown Browser & Monitor Dashboard - Preparation (https://vtac.lonestar.edu/help/lockdown-browser-preparation) and LockDown Browser & Monitor Dashboard - Settings (https://vtac.lonestar.edu/help/respondus-lockdown-browser-dashboard).

The school has purchased an unlimited seat Respondus Monitor license so there is **not a specific cost per student per test**.

# **Option 2: Instructor Live Proctoring with Respondus LockDown Browser**

LockDown Browser is a custom browser that locks down the online testing environment within a learning system. When students use LockDown Browser with an online test, they cannot print, copy, go to other websites, access other applications, or close the test until it is submitted for grading. Tests created for use with LockDown Browser cannot be accessed with standard browsers, either.

When LockDown Browser is used with "Instructor Live Proctoring," the instructor watches students remotely during an online test. This feature requires using a video conference system such as Zoom or MS Teams (sold separately) and is intended for small classes where the instructor can view all students on the screen at once.

The instructor and students meet in the video conferencing application at a specified time. When ready, the instructor provides students a start code for the online exam – students start LockDown Browser from there. The instructor can then watch students via the video conference system for the duration of the exam. Note that Instructor Live Proctoring does NOT record the student video, nor does it alert the instructor to suspicious events. These features are only available with

Respondus Monitor, the automated proctoring solution.

<u>Instructor Quick Start Guide for Instructor Live Proctoring with LockDown Browser®</u> (https://web.respondus.com/wp-content/uploads/2020/12/ILP-Instructor\_HE.pdf)

For more information, you can read the following: <u>Instructor Live Proctoring with Respondus</u> <u>LockDown Browser (https://vtac.lonestar.edu/help/instructor-live-proctoring-with-lockdown-browser)</u>

The school has purchased an unlimited seat Respondus Monitor license, so there is **no cost per student per test**.

### **Option 3: ProctorU**

Available in approved course offerings only

**ProctorU** is only available in approved course offerings, and only in fully-online course sections. See the **ProctorU** article (linked below) for a list of approved course offerings.

<u>ProctorU (https://www.proctoru.com/)</u> provides online proctoring services for pre-approved, fully online courses only. All quizzes taken in **ProctorU** are taken by students in front of a **live proctor,** who will monitor the test-taker's surroundings and entire desktop throughout the exam. There is no cost for students to use ProctorU. Please refer to the <u>ProctorU VTAC article</u> (<u>https://vtac.lonestar.edu/help/proctor-u</u>) for details.