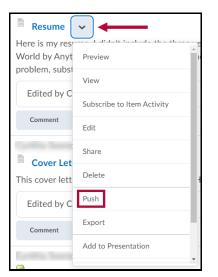
## Push a Presentation to Students Using ePortfolio

Last Modified on 03/29/2022 9:28 am CDT

Push functionality enables instructors to provide examples and template ePortfolio items for students.

- 1. Click on **Collaboration** on the navbar and choose **ePortfolio**.
- 2. Click the down arrow next to the Title of the presentation and choose **Push**.



3. In most cases, leaving the option "Automatically include associated items" checked is preferred.

Push Item - Res	ume
Items will be conied t	o other users' ePortfolios for their own use. This option is useful for sharing
	work so they may be re-used by other users.
	he item does not have permission to use tags, any tags associated with the
item will not be receiv	ved by the user.
Autom	natically include associated items
What doe	is it mean to automatically include other items?
Resum	e
Next	Cancel

- 4. Click **Next**, then search for or select the appropriate students or groups to push to.
  - When pushing to the class, simply select the Courses tab, click the title of the course, then click **Push**.
  - Multiple selections from multiple tabs can be made at once by simply clicking on each of the desired people.
- 5. Click **Yes** on the confirmation prompt.
- 6. The presentation is now copied to the selected students' ePortfolios.