Delete a Quiz or Exam

Last Modified on 09/13/2023 11:30 am CDT

Delete a Single Quiz

1. Click on **Course Activities** > **Quizzes** in the **Navbar**.

Course Management 🗸 Content 🤇	Grades C	Course Activities	✓ Collaboration ✓ VTAC Support
Search Topics	Te	Assignments	. ~
		Attendance	
Cverview	Add	Class Progress	ins
D Bookmarks	Add	Quizzes	

2. From the **Manage Quizzes** page, click the **[Dropdown menu]** for your quiz and choose **[Delete]**.

New Ouiz				LOCKDOWN DIOWSE		
New Quiz	Edit	Edit Categories		More Actions 🗸		
Bulk E	dit					
	iz 1 💌 ailabi ^{lity} e olwe	we available				
	Edit	w				

3. When prompted, confirm the deletion by clicking [Delete].



Delete Multiple Quizzes

From the Manage Quizzes page, check all quizzes you wish to delete, click [More Actions]
 -> [Delete].

Manage	Quizzes	Question Library	Statistics	LockDown Browser
New Quiz		Edit Categories	More Actions 🗸	
			Add Lea	arning Object
6, В	ulk Edit		Сору	
	Current Quizzes		Reorder	
 Image: A start of the start of	Quiz 1 Availabi	♥ lity: always available	Delete	
~	test 2 Availabi	 (inactive) lity: always available 		

2. When prompted, confirm the deletion by clicking [Delete] again.



Restore a Deleted Quiz

NOTE:

- Upon deletetion of a quiz, the grades associated with the quiz and grade item assoicated with the quiz are **untouched**.
- If the quiz was previously linked to the gradebook, please note that restoring the quiz will
 <u>NOT</u> automatically re-link the quiz to the gradebook. You will need to manually re-link the
 restored quiz to the gradebook. Please refer to Associate a Grading Activity with a Grade
 Item (https://vtac.lonestar.edu/help/associate-a-grading-activity-with-a-grade-item) for instructions.
- All associated student attempts with the quiz will be restored.

To restore a previously deleted quiz, please follow the steps below:

1. On the Manage Quizzes page, click [More Actions] and select [Restore].

Manage Quizzes		Question Library	Statistics	LockDown Browser	
New Quiz		Edit Categories	More Ac	ctions 🗸	
			Add Lea	rning Object	
🌮 Bulk Edit		Reorder	Reorder		
	Current Quizzes		Make Vi	Make Visible to Users	
Quiz 1		~	Hide fro	m Users	
	Due on Availab	Oct 1, 2022 11:59 Pl le on Sep 15, 2022 7:	Delete	Delete	
			Restore		

2. From the **Restore Quizzes** page, click **[Restore]** next to the quiz or exam you would like to restore.

Manage Quizzes > Restore List Restore Quizzes			
Quiz Name	Deleted By	Date Deleted	Action
Quiz 2	George Rodriguez	Oct 20, 2022 10:20 AM	Restore

The quiz you selected to restore should now appear the next time you visit the **Manage Quizzes** page in your course.